

City of Bradford Metropolitan District Council

Planning and Compulsory Purchase Act 2004

Town and Country Planning (Local Planning) (England) Regulations 2012 (as amended)

NOTICE OF CONSULTATION OF THE SHOPFRONT DESIGN GUIDE SUPPLEMENTARY PLANNING DOCUMENT (SPD)

STATEMENT OF REPRESENTATIONS PROCEDURE

Notice is hereby given in accordance with Regulation 12 of the above Regulations that the City of Bradford Metropolitan District Council has published the draft Shopfront Design Guide Supplementary Planning Document (SPD) and supporting documentation and that following this consultation it proposes to adopt this SPD.

The following details accompany consultation on the draft Shopfront Design Guide SPD, as required by Regulation 12 of the above Regulations.

Title of document:	Shopfront Design Guide Supplementary Planning Document
Subject Matter:	The Shopfront Design Guide SPD sets out best practice for the design of shopfronts, signage and security measures across the Bradford district. It will promote good design and positive change. The design principles and guidance set out in this document are applicable to the city and town centres as well as local shopping parades and other locations within the district.
Area covered:	The SPD will apply across the full Local Authority area of the City of Bradford Metropolitan District, with the intended exception of the Saltaire World Heritage Site (WHS) due to the very special nature of that site. The Council already has a Shopfront Design Guide specific to the Saltaire WHS in place.
Consultation period:	Representations are invited during the 4-week consultation period commencing on Friday 14th November 2025 and concluding at 5pm on Friday 12th December 2025 .
Address for representations:	Representations can be made in the following ways: The Council is encouraging representations to be made, where possible, through its online consultation portal. Online: https://bradford.oc2.uk/ By email to: planning.policy@bradford.gov.uk Please include “Shopfront Design Guide SPD” in the subject box. In writing to: Local Plan Team, City of Bradford Metropolitan District Council, 4th Floor, Britannia House, Hall Ings, Bradford, BD1 1HX If submitting representations by email or in writing, respondents are encouraged to use the Comments Form available on the website.

PUBLICATION

In accordance with Regulation 12 of the Town and Country Planning (Local Planning) (England) Regulations 2012 (as amended), the City of Bradford Metropolitan District Council will publish the draft Shopfront Design Guide Supplementary Planning Document, Strategic Environmental Assessment

Screening Statement, Habitat Regulations Assessment Screening Statement and Equalities Impact Assessment for comment.

Comments are invited and encouraged to be submitted on the Comments Form provided.

Representations must be received by **5pm on Friday 12th December 2025** via the methods outlined above.

Group Responses - Where there are groups who share a common view on how they wish to see the supplementary planning document changed, it would be very helpful for that group to submit a single representation which represents the view of the group, rather than separate individual representations which repeat the same points. In such cases the group should indicate how many people it is representing and how the representation has been authorised.

Inspection

The draft Shopfront Design Guide SPD and supporting documents are available to view from **Friday 14th November 2025** on the consultation portal at: <https://bradford.oc2.uk/> and on the Council's website at: www.bradford.gov.uk/consultations.

Hard copies of these documents will also be available for inspection at the following locations:

Deposit locations	Opening Times
CBMDC Customer Service Centre, Britannia House, Broadway, Bradford, BD1 1HX	Monday to Thursday: 8.30am to 5pm Friday: 8.30am to 4.30pm
City Library, Centenary Square, Bradford, BD1 1SD	Monday to Thursday – 9am to 7pm Friday & Saturday – 9am to 5pm
Bradford Local Studies Library, Margaret McMillian Tower, Princess Way, Bradford, BD1 1NN	Monday, Tuesday, Thursday: 9am to 1pm & 2pm to 5pm Wednesday: 9am to 1pm & 2pm to 7pm Alternate Saturdays: 9am to 1pm and 2pm to 4pm (November 22 nd , December 6 th)
Keighley Town Hall, Bow Street, Keighley, BD21 3PA	Monday to Thursday: 8.30am to 5pm Friday: 8.30am to 4.30pm
Keighley Library, North Street, Keighley, BD21 3SX	Monday & Wednesday: 9am to 7pm Tuesday & Thursday: 9am to 5pm Friday: 9am to 12 noon Saturday: 9am to 4pm
Bingley Library, 5 Rise Shopping Centre, Bingley, BD16 1AW	Monday to Thursday – 9am to 7pm Friday & Saturday – 9am to 5pm
Ilkley Library, Station Road, Ilkley, LS29 8HA	Monday & Thursday: 9am to 7pm Tuesday & Wednesday: 9am to 5pm Friday: 9am to 12 noon Saturday: 9am to 4pm
Shipley Library, 2 Wellcroft, Shipley, BD18 3QH	Monday: 9am to 12 noon Tuesday & Wednesday: 9am to 7pm Thursday & Friday: 9am to 5pm Saturday: 9am to 4pm

FURTHER INFORMATION

For further information please contact a member of the Local Plan Team by phone on (01274) 433679 or by email at: planning.policy@bradford.gov.uk