

## Keighley Town Deal Board

### Agenda

Tuesday 25<sup>th</sup> July 2023

10.00am – 12.00pm

Location: Keighley College Boardroom

No	Item	Owner	Time	Paper
1	Welcome and apologies	Chair	10:00	
2	Meeting format and conduct	Chair	10:05	
3	Declaration of Interests	CBMDC	10:10	Item 1
4	Correspondence log	CBMDC	10:15	Item 2
5	Minutes of the last meeting and matters arising <ul style="list-style-type: none"> <li>- H&amp;WB Centre POS Disposal</li> <li>- KAWACC</li> <li>- TF Conference Feedback</li> </ul>	Chair	10:20	Item 3
6	Highlight Report: <ul style="list-style-type: none"> <li>- Programme Management</li> <li>- Project Updates</li> <li>- Risks and Issues</li> <li>- Finance Update</li> </ul>	CBMDC Officers/Project Delivery Partner lead	10:30	Item 4
7	Spotlight on: <ol style="list-style-type: none"> <li>1. Manufacturing Hub</li> </ol>	Project Lead – David Warren	11:00	PowerPoint Item 5
8	Keighley Creative Hub Interim Report/Update	Alan Lunt	11:20	Item 6
9	PR & Comms	CBMDC Officers	11:45	
10	AOB	Chair/All	11:50	
11	Date and Time of next meeting	Chair	11:55	
	Meeting closes	Chair	12:00	

**List of Board Attendees:**

Ian Hayfield (Chair) – Hayfield Robinson  
Liz Barker (Vice Chair) – Worth Valley Magazine  
Georgina Webster – Keighley Creative  
Robbie Moore – Keighley Constituency MP  
Naz Kazmi – Keighley Asian Women and Children Centre  
Steve Seymour – Airedale Shopping Centre  
Cllr Alex Ross-Shaw – CBMDC Portfolio Holder  
David Warren – Luminare Education Group  
Kevin O'Hare – Keighley College Principal  
Peter Corkindale – Keighley Town Council  
Soo Nevison – Community Action Bradford and District  
Judith Furlonger – WYCA/the LEP

**Apologies:**

**List of Invited Attendees:**

Angela Blake - CBMDC  
Angela Hays - CBMDC  
Phil Walker - CBMDC  
Dave Partridge - CBMDC  
Alan Lunt - CBMDC  
Anne-Marie Woolham – CBMDC  
Michelle Rushworth – CBMDC  
Rav Panesar - CBMDC  
Lorraine Coates – Cities and Local Growth Team  
Ryan Kane - Cities and Local Growth Team

## **1. Welcome and apologies**

- 1.1. Chair's welcome.
- 1.2. Notes of attendance and apologies.

## **2. Board meeting format and conduct**

2.1. Chair to outline the format of the board meeting and how it will be conducted. The agenda and timings are to be followed by the Chair, who will invite comments, questions and discussion once each agenda item has been presented.

## **3. Declaration of interests**

3.1 Board members to declare any interests of relevance to the meeting agenda for documenting on the register.

## **4. Correspondence log**

4.1. Board members and Council officers to declare any correspondence of relevance to the meeting agenda for documenting on the register.

## **5. Minutes of the last meeting and matters arising**

5.1. Minutes have been circulated to members and published in advance for comment. Board members are asked to agree the minutes of the June Keighley Town Deal Board meeting.

5.2. Health and Wellbeing Centre Site Disposal – Disposal of POS. CBMDC Officers to provide overview of the process.

## **6. Highlight Report**

6.1. The Keighley Town Deal Programme Manager and the nominated Council officer project leads for each Keighley Town Deal project to attend and present key updates on project progress, risks and issues.

6.2. Project Updates – Good News

## **7. Spotlight on:**

7.1. Manufacturing, Engineering and Future Technologies Hub - Presentation by David Warren

## **8. Project Report – Keighley Creative Community Arts Hub (presented by Alan Lunt)**

8.1. An Interim Report was produced by East Street Arts, Creative Space Management on 28<sup>th</sup> June for consideration by a sub group of the TF Board, the Creative Community Arts Hub Working Group. The group considered and discussed the report and whilst the document did provide some confidence, there were a number of clarifications sought. ESA/CSM subsequently provided responses (13<sup>th</sup> July) which has been shared with the working group. A follow up meeting of the working group will consider the report and responses provided by ESA together with the CBMDC Internal Programme Board report, and the recommendation contained within.

8.2. A report to demonstrate that financial due diligence is in place has been written and provided to CBMDC Finance Team to review and officially approve the document as confirmation of robust

financial due diligence being in place for the project “Creative Community Arts Hub” – Keighley Towns Fund.

8.3. Chair to allow any questions from the board/meeting invitees.

8.4. Towns Fund Board to consider feedback from the Internal Programme Board and Working Group on the Interim Report, the Clarifications document and CBMDC Internal Programme Board report and to proceed with the recommendation made in relation to the future of the Community Arts Hub.

## **9. PR & Communications**

9.1. CBMDC TD Programme Team to update PR, Comms and Website

9.2. Discussion on content of recent press releases.

## **10. Any Other Business**

10.1. Meeting schedule – confirmation of rescheduling of next board meeting to 15<sup>th</sup> September 2023

## **11. Date and time of the next meeting:**

11.1. 15<sup>th</sup> September 10am – 12pm

## **List of Keighley Town Deal Board Papers**

**Item 1: Declaration of Interests Register**

**Item 2: Correspondence Log**

**Item 3: Minutes of 9<sup>th</sup> June 2023 Meeting**

**Item 4: Highlight Report**

**Item 5: Interim Report - Creative Hub**

**Item 6: Creative Hub – Summary Report**

**Item 7: Press Release on Sangat Centre**

**Keighley Town Deal Board**  
**Item 1 - Declaration of Interest Register**

Board Member	Job Title	Disclosed interested when becoming a board member	Disclosable pecuniary interest (employment, sponsorship, undischarged contracts, beneficial interests in land, licence to occupy land, corporate tenancies, beneficial interest in securities)	Other registerable interest (membership or position in which appointed or nominated by Council, any body exercising functions of a public nature or directed to charitable purposes, including the influence of public opinion or policy, any person from whom have received a gift or hospitality)	Non-registerable interest (affecting the wellbeing of member directly, family, friend or close associate more than the wellbeing of those in local area generally)	Date of meeting declaration of interest received	Action taken
Ian Hayfield (Chair)	Director – Hayfield Robinson		Director and shareholder of Hayfield Robinson and Pure Lettings. Hayfield Robinson partner Justin Robinson is agent for Providence Park and undertook an independent valuation of Sunwin House.	Ian Hayfield has declared 50% ownership of Temple Chambers, Russell St, Keighley, which is a property within the Town Deal boundary.			
Liz Barker (Vice Chair)	Director – Worth Valley Magazine						
Georgina Webster	Vice Chair – Keighley Creative						
Robbie Moore	Keighley Constituency MP						
Naz Kazmi	Chief Executive – Keighley Asian Women and Children Centre						
Steve Seymour	Centre Manager – Airedale Shopping Centre						
Cllr Alex Ross-Shaw	CBMDC Portfolio Holder - Regeneration, Planning & Transport						
David Warren	<b>Group Vice Principal – Development</b> – Luminare Education Group	Keighley College is a member of LEG.	KTD has approved two capital projects that related directly to educational and skills development that will be run by the college.	None	None		
Kevin O’Hare	Principal – Keighley College						
Peter Corkindale	Councillor – Keighley Town Council						
Soo Nevison	Chief Executive Officer – Community Action Bradford and District						



# Keighley Towns Fund Board Meeting Minutes (DRAFT)

Location: Keighley College (MS Teams available)

Date / Time: Friday 9<sup>th</sup> June 2023 10.00am – 12.00pm

## Attendees – In person:

Ian Hayfield (Chair); Angela Hays; Michelle Rushworth, Steve Seymour; Cllr Alex Ross-Shaw; Anne-Marie Woolham; Alan Lunt; Peter Corkindale, Phil Walker, David Warren, Robbie Moore MP, Mark Elders, Robert Madden, Clare Fitzgerald. Rav Panesar

**Attendees – MS Teams:** Lorraine Coates, Alex Green, Soo Nevison.

**Apologies:** Angela Blake, Liz Barker, Naz Kazmi.

ID	Notes/Actions/ Decisions	Decision	Action Owner	Due Date
1-4	<p><b>Housekeeping – Apologies, Minutes, Actions, Correspondence Declarations of Interest</b></p> <p>Minutes of the previous meetings were accepted as a true record. (proposed ME / seconded PC)</p> <p>Declarations of Interest – received from DW, IH and PC (unchanged from previous DOI) Any others to be sent direct to MR</p> <p>Correspondence –</p> <p>RMor - Enquiry about ownership and improvement of phone box outside Cavendish Hotel. PC confirmed ownership by KTC and permission given to improve / possible part of arts trail/ City of Culture offer</p>			



ID	Notes/Actions/ Decisions	Decision	Action Owner	Due Date
	<p>IH - Letters sent to Minister re pending decision on HWBC, positive response received.</p> <p>IH – Emails re return of monies from Keighley Creative. AH confirmation from Treasurer that monies would be paid. Invoice raised 8/6/23</p>			
5	<p><b>Updates</b></p> <p><b>Keighley Health and Wellbeing Centre</b> – AH government go-ahead now received, £800k to move to OBC stage. Hoardings planned and then PR.</p> <p>DW / RM / AH discussion on timing and content (post consultation) of hoardings.</p> <p>SS Image used for publication poor, use of better architect’s images in future.</p> <p>RM – Pre planning Application in June, Full Application Dec/Jan 24 with approval around May 24</p> <p>IH – now decision made, comms and engagement need to be better so the town knows what and when will happen, R Mor agreed, no issue with KHWC, great news, just location.</p> <p>RM – will provide engagement plan, to re-assure board.</p> <p>SS – will provide empty unit in the ASC to show case this and other TF projects, RMor suggested Civic Centre too.</p> <p><b>Keighley Creative</b> – AL Sunwin House valuation and condition survey done. Now awaiting a detailed report with clearer financial information, due by 28 June. Working group to review and then report back to the Board.</p> <p>DW reassured by ESA involvement but still some concerns, needs to see more detail.</p> <p>IH concerns over CBMDC/ESA/ Keighley Creative over handling the project. Is the building still available and concerned over costs.</p>	<p>Decision made not to use conceptual image produced for DLUHC</p>	<p>RM (to advise Board when available)</p>	





ID	Notes/Actions/ Decisions	Decision	Action Owner	Due Date
	<p>AL Phased development and mothballing of certain areas may be an option. Decision needed once report is reviewed</p> <p>Discussions over slowness of project, possibility of building being sold in the meantime.</p> <p>RMor – risk that the project will not be delivered</p> <p>LC - TF projects must have monies spent by March 26 (backstop date) so time path is critical, project needs to move quickly once decision is made.</p> <p><b>Haworth Village Hall</b> – Trustees meet in 2 weeks, drawings in planning and the extension still remains an ambition.</p> <p>AH has suggested refurbishment of the hall with TF money then extension done at a later date. CAT almost finalised. Details of how TF funds will be spent needed, suggested using additional £10k to fund project manager.</p> <p>IH expressed concerns over poor communication and speed of information supplied.</p>			
6	<p><b>Highlight Report</b></p> <p><b>Programme Management</b> AH March report sent to Government, RAG status on all green with the exception of Keighley Creative (all red) and KHWC which will now change. Community grants all ok except Haworth Village Hall.</p> <p><b>Finance Update</b> AH Monthly monitoring reports for each project report spend profile, important process as government pay out on this basis.</p> <p>RMor - Does this include the Accelerated Fund?</p> <p>AR-S No, this fund wasn't given to the TF board, CBMDC administer this.</p>			



ID	Notes/Actions/ Decisions	Decision	Action Owner	Due Date
7	<p><b>Spotlight on</b></p> <p><b>Keighley Cougars</b> - AG updated with planning well underway and public consultation finalised by 15/6/23. Planning approval around 21 7/23 and anticipating any planning issues resolved by year end.</p> <p>Demolition starts Jan 24, 3 months long potentially. Works to be tendered with a realistic 12 month contract, to take into account the rugby season. Work planned to be completed before the start of the 25/26 season.</p> <p>Additional funding being sought for classroom fit out</p> <p>PC will Cougar Park continue to be used?</p> <p>AG yes with additional time planned in the schedule to allow for this.</p> <p>IH Such an important project, progress reports every other board meeting, quarterly PR (next planned for planning confirmation)</p> <p>Any assistance to keep planning decision on track should be referred back to the board.</p> <p><b>Project Round up</b></p> <p><b>Woodville Activity Centre</b> MR project has invited board members to the volunteers sessions, dates to be confirmed and communicated once known.</p>		AL will supply list.	



ID	Notes/Actions/ Decisions	Decision	Action Owner	Due Date
	<p><b>KWVR</b> Water tower image shown, David Pearson grateful for TF support and is hoping for completion of this section of the project by the end of the year.</p> <p><b>Haworth Toilets</b> Images shown of the completed project, the first of the Keighley Towns Fund.</p> <p><b>The Good Shepherd Centre</b> AMW Images shown, project now all green (was amber), match funding will be needed for completion. TF team trying help. DW how much gap funding required.</p> <p><b>KHL</b> should be completed by the end of Summer</p> <p><b>Sangat Centre</b> Work underway and GFA done</p> <p><b>Old School Room</b> Work underway and GFA done</p> <p><b>Low St Phase 2</b> Work started this week, finishing on site in October. IH good comms and visuals needed, SS already displayed in a unit within ASC. SS some materials have changed from original plan</p> <p><b>Development Framework</b></p> <p>MR - Keighley, Ilkley Bingley and Shipley being consulted, Keighley will receive more attention. CBRE working with CBMDC to create a high level vision for the district to secure future funding. IH met with CBRE and a draft for Keighley will be produced, with TF Board invited to comment.</p> <p>IH not good engagement, CBRE not seen a broad enough range of people, were unaware of big development sites in the town.</p>			



ID	Notes/Actions/ Decisions	Decision	Action Owner	Due Date
	<p>RMor What is the link with the Local Plan? AL Considered with Local Plan, eg vacant sites used after HWC completed.</p> <p>AL - engagement process will now follow. IH requested list of those spoken to by CBRE, AL will supply list.</p>			
<b>8</b>	<p><b>PR and Comms</b></p> <p>MR Towns fund team working closely with CBMDC marketing team, Produced the PR forward plan to reflect key dates and PR needed for each individual project. Board will see each board meeting.</p> <p>Websites – old ‘Our Town’ sites will be closed, replaced by an enhanced presence on BMDC website together with the same information contained on the new Keighley and Shipley Town Council sites</p> <p>RMor concern over not being informed of pending press releases prior to publication</p> <p>IH need for up to date information on website and start date</p> <p>RP Meeting on Monday to finalise CBDMC website content.</p>	RM to be made aware of any PR going out.		
<b>9</b>	<p><b>AOB</b></p> <p>None reported</p>			

Date of the next meeting: 25<sup>th</sup> July 10am – 12pm

## **6. Highlight Report – Item 4**

### **6.1 Programme Management**

**6.11** Monthly meetings in place with each Project Sponsor and CBMDC Officers. Projects that are at risk (amber/red) have had extra scrutiny (additional meetings, weekly where necessary and more robust reporting requirements) to ensure any blockages or delays are communicated to the board.

**6.12** Council Towns Fund Officers attended the DLUHC Towns Fund Conference in Manchester. Concerns from many project leads as they reach delivery stage are cost/price inflation, adapting to change and communication/branding to maintain momentum. There was discussion on the how to protect against price increases via fixed price tenders.

**6.13** Best practice examples provided by Blackpool Council, Morley Town Council/Leeds City Council and Glastonbury. Blackpool Town Deal projects (7 projects worth £39.5m) which are all council-led but with strong private sector support. Morley (7 projects worth £25m) has had challenges with bringing together different interests (Leeds City Councilors, Morley Town Councilors, and the MP) but have got a strong board that comes together to support the project teams. Glastonbury advocated strong partnerships and relationships between the Council and the Board, 'One Aim, One Voice, One Vision'. The approach saw them review the board and its role which included an initial internal review and then an external board review. The review allows reflection of what went well and what needs improving.

**6.14** DLUHC Deep Dive Webinar attended on the 27<sup>th</sup> June. This was focused on the DLUHC Assurance Framework, outlining the requirements for local authorities to ensure proportionate controls and checks in place for the delivery of funds. DLUHC have advised that Deep Dive Reviews are currently being undertaken across Towns Fund Projects. They will provide 15 days notice prior to any review with Council Officers ensuring all compliance and assurance documentation is in place. Checklist for a Stage 1 Deep Dive Review on slide 15 in the attached (**Appendix X**).

**6.15** Meetings have been held with Bradford Council colleagues to progress Project B – Town Centre & Infrastructure Improvements. The meetings have initially focused on the Shipley projects due to the necessity to bring back on track a delayed project. A project delivery plan has been requested from the TCI team to provide clear timescales for delivering the Town Centre and Infrastructure Improvement projects. This has been actioned though the report lacks clarity on delivery timeframes. The Towns Fund team is working on a report format to provide key project highlights to improve the reporting method.

**6.16** Subsidy Control training has been delivered by DWF. The training provided an overview of the process including the four tests of a subsidy (financial assistance given directly / indirectly from a public resource, confers

economic advantage on or more enterprises, is specific as it benefits one enterprise over another and finally is capable of having an effect on competition and investment within the UK).

**6.17** Feedback from some projects regarding the Grant Funding Agreement (GFA) and the risks associated with signing off on the grant fund. Council Officers therefore have been working with the internal legal team, DWF Law and DLUHC to revise elements of the wording. This is to ensure risk is appropriately managed by the council as it cannot underwrite the balance of Towns Fund projects.

## 6.21 Towns Fund Project Updates – Update as at June 2023

Project Name	Value	Project summary	Updates	Delivery	Spend	Risk
A – Development Investment Fund (DIF)	£14m	Development of industrial units at Providence Park, Victoria Hotel and Beechcliffe Industrial Site.	<b>Victoria Hotel</b> - Looking at creating apartments and airBnB and 4 retail units (bakery, record shop, café and others). In dialogue with the applicant to agree terms but still at early stages. Have reserve projects in the background if this does not materialise. <b>Beechcliffe</b> (Council-led) - within council procurement with project in excess of £2m which will be presented to the Overview & Scrutiny Committee on the 18th July as a note to say the project is going ahead. <b>Providence Park</b> underway.	2	3	3
B – Town Centre & Infrastructure Improvements	£2.39m	Investment in Town Centre and Infrastructure improvements.	Low Street Phase 2 on site. Connectivity Study not fully scoped out for the public realm activities, so may need to be separated out. Review of Cavendish Street (bus gates, one way, etc.) puts the timeline at risk based on this additional activity. LDU instructed to produce update to project briefing note with firm timescales for delivery of works and connectivity study.	2	2	2
C – Keighley Skills Hub	£906k	Bespoke learning space for residents to improve their employability skills. <b>Linked to Project J.</b>	Update awaited.	1	1	1
D – Manufacturing, Engineering & Future Technologies Hub	£3m	Purpose built training and education facility to be based at Providence Park.	GFA is ready to be signed, awaiting conclusion of the lease.	2	2	2
E – Capital Assistance to Business Growth	£2m	Grant programme for new and existing businesses.	Keighley - 47 Expressions of interest, 14 rejected, 11 applications submitted and approved of £224,064.52, with a private sector match of £838,291.12. In the process of collating press releases and will look at holding an event for Mid-September 2023 to increase application numbers	1	1	1
F – Community Grant Scheme	£4.9m	Grant scheme for a range of community-based organisations.	See Community Grant Scheme updates	1	1	1
G – Creative Arts Hub	£2.6m	Redevelopment of Sunwin House to a multi-purpose facility.	Pre RIBA 2 report being produced for 28th June for consideration by working group 29th June. Working group to make recommendation to TF board based on report.	5	5	5
H – Women Employment Programme	£160k	Refurbishment of the KAWACC premises	Planning approval in place. Three quotes received, Met with preferred contractor 27 June, VE being undertaken to deliver outputs to budget available. . Funding gap circa £150k	3	1	1
I – Keighley Art & Film Festival	£240k	Range of events within Keighley to support inward investment.	Outputs already delivered though programme continues to 2025. Festival Director planning festival of events for October Festival.	1	1	1
J – Keighley Community Health & Wellbeing Centre	£3.4m	Creation of a health and wellbeing centre in the heart of Keighley. <b>Linked to Project C</b>	Planning pre application submitted 28.06.23. Mobilising critical path activities. OBC being developed.	3	3	3

## 6.22 Community Grants

### Community Grants Scheme (£4.9m)

Project Name	Value	Project summary	Updates	Delivery	Spend	Risk
>CG1 - River Worth Friends	£50k	Replacing signage and improvements to footpaths and access maps.	Ready to sign the GFA. Projects now prioritised and costed.	1	1	1
>CG2 - Scott Street	£85k	Refurbishment of the Scott Street premises for Keighley Health Living.	Work due to commence in July, GFA signed.	1	1	1
>CG3 - Haworth Toilets	£130k	Refurbishment of the main toilets in Haworth.	Works completed.	1	1	1
>CG4 - Keighley Cougars	£2.25m	Redevelopment of the main stand at Keighley Cougars.	Working to get match funding and phase the construction plan with QS to determine costings. Planning permission submitted and validation, waiting on a response. Will deliver within Town Fund deadlines, but spend likely to be after Community Grant deadlines of March 24.	1	2	1
>CG5 - Haworth Village Hall	£1.1m	Refurbishment and development of premises.	Planning approval granted 10 July. QS has completed costings and team are looking at what ways to phase the works. Large amounts of match funding still needed for full completion of works. Will spend within TF deadlines, but likely to be after March 24.	3	2	2
>CG6 - Sangat Centre	£230k	Refurbishment of premises at the Sangat Centre.	Works are underway, roofing and floor in progress/ completed. Mezzanine work still to commence.	1	1	1
>CG7 - Woodville Activity Centre	£155k	Creation of an enterprise hub.	Feasibility works underway. Acquisition of further land from BMDC.	1	1	1
>CG8 - Old School Room	£120k	Replacement of the Old School Room roof.	Works are underway, nearly completed and to be within budget.	1	1	1
>CG9 - Central Hall	£152.1k	Replacement of the roof at Central Hall.	GFA has been signed, work to start on July 17th	1	1	1
>CG10 - Good Shepherd Centre	£130k	Refurbishment of premises.	Feasibility works underway. Applying for community ownership fund for match and preparing to sign GFA.	1	1	1
>CG11 - Worth Valley Railway	£400k	Projects to improve facilities for KVV Railway.	Projects within KWVR at different stages. Water tower work at Haworth currently ready to begin, further work to be done scoping other projects.	1	1	1



## **6.3 Risks**

### **Project A: Development Investment Fund - Victoria Hotel**

**6.31** The Victoria Hotel project is at application stage though has stalled owing to the private sector project lead having difficulty in securing finance. As such other routes to deliver the scheme are being explored, working with the applicant. The Victoria Hotel is a landmark building and it is acknowledged that intervention is needed to renovate this property at this key location.

**6.32** Beechcliffe is at development stage currently. Due to the project value being in excess of £2m a report is going to the Regeneration and Economy Overview and Scrutiny Committee in July. Procurement is ongoing and unaffected by going to OSC. Update on position has been requested.

### **Project F: Community Grant Scheme – Haworth Village Hall**

**6.34** Significant progress has been made since the June board meeting. A new trustee was elected at the HVH AGM and has taken responsibility for applying for additional grant funding. Applications have been made to the Culture Capital Fund (£500k) and the Community Ownership Fund (£670k). The risk to the project is the scope of works and

### **Project G: Keighley Creative Community Arts Hub**

**6.35 Report to be discussed agenda item 8 (paper 6)**



**Finance Update (up to March 2023, DLUHC Reporting Period)**

	RDEL/CDEL	20/21(£)	21/22 (£)	22/23 (£)	23/24 (£)	24/25 (£)	25/26 (£)	
<b>A - Development Investment Fund</b>	RDEL			34,702	120,000	120,000	125,298	
	CDEL		83,202	272,413	5,443,430	3,744,157	3,756,798	
	Total	0	83,202	307,115	5,563,430	3,864,157	3,882,096	<b>£13,700,000</b>
<b>B - Town Centre and Infrastructure Improvements</b>	RDEL							
	CDEL		40,056	79,444	1,270,500	1,000,000		
	Total	0	40,056	79,444	1,270,500	1,000,000	0	<b>£2,390,000</b>
<b>C - Keighley Skills Hub</b>	RDEL							
	CDEL		31,721		221,965	437,140	215,174	
	Total	0	31,721	0	221,965	437,140	215,174	<b>£906,000</b>
<b>D - The Manufacturing, Engineering Future Technologies Hub</b>	RDEL		0	0				
	CDEL		37,026	0	2,200,000	762,974		
	Total	0	37,026	0	2,200,000	762,974	0	<b>£3,000,000</b>
<b>E - Capital Assistance to Business Growth</b>	RDEL				50,000	25,000	25,000	
	CDEL		12,342	153,971	400,000	646,029	687,658	
	Total	0	12,342	153,971	450,000	671,029	712,658	<b>£2,000,000</b>
<b>F - Community Grant Scheme</b>	RDEL			17,441	40,000	42,559		
	CDEL		19,747	526,462	2,300,000	1,953,791		
	Total	0	19,747	543,903	2,340,000	1,996,350	0	<b>£4,900,000</b>
<b>G - Keighley Creative Community Arts Hub</b>	RDEL							
	CDEL		19,747	50,000	1,160,253	1,150,000	420,000	
	Total	0	19,747	50,000	1,160,253	1,150,000	420,000	<b>£2,800,000</b>
<b>H - WEP (Women Employment Project)</b>	RDEL							
	CDEL			8,200	75,900	75,900		
	Total	0	0	8,200	75,900	75,900	0	<b>£160,000</b>
<b>I - Keighley Art and Film Festival (KAFF)</b>	RDEL		70,253	82,000	49,000	29,000		
	CDEL		9,747					
	Total	0	80,000	82,000	49,000	29,000	0	<b>£240,000</b>
<b>J - Keighley Community Health and Wellbeing Centre</b>	RDEL							
	CDEL				1,799,107	1,600,893		
	Total	0	0	0	1,799,107	1,600,893	0	<b>£3,400,000</b>
<b>Programme Management</b>	RDEL			44,900	100,000	100,000	55,100	
	CDEL							
	Total	0	0	44,900	100,000	100,000	55,100	<b>£300,000</b>
	<b>RDEL total</b>		<b>70,253</b>	<b>179,043</b>	<b>359,000</b>	<b>316,559</b>	<b>150,298</b>	
	<b>CDEL total</b>		<b>253,589</b>	<b>1,090,490</b>	<b>14,871,155</b>	<b>11,370,884</b>	<b>5,079,630</b>	
	<b>Total</b>		<b>323,842</b>	<b>1,269,532</b>	<b>15,230,155</b>	<b>11,687,443</b>	<b>5,229,927</b>	

## 9. PR & Communications

**9.11** The existing pages of the Bradford Council Towns Fund site have been re-developed and launched. The pages include details of each project, project sponsor and update on the project to date. This also includes contact details of CBMDC Officers managing the Towns Fund to improve access and communications. Please see the link below:

[Keighley Towns Fund](#)

9.12 The Keighley Town Council website has been updated to include a page on the Keighley Towns Fund. The page can be viewed [here](#). The KTC pages contain the Towns Fund Vision, Key Benefits, Towns Fund Area Map and also includes an FAQ's page. Additionally links to the Bradford Council Towns Fund site are provided in order for visitors to find out more information etc should they wish.

### 9.11 Recent PR across both Keighley and Shipley TF Programmes

Date	Town	Publication	Details	Rating
10/07/23	Keighley	Keighley News	<ul style="list-style-type: none"> <li><a href="#">Work to begin on replacing roof of historic Keighley Hall</a> (Keighley News)</li> </ul>	Positive
03/07/23	Shipley / Keighley	T&A Business Desk Business Insider	<ul style="list-style-type: none"> <li><a href="#">Jobs created as Keighley Shipley Businesses benefit from grants</a> (T&amp;A)</li> <li><a href="#">Keighley and Shipley business funding</a> (Business Desk)</li> <li><a href="#">Keighley and Shipley businesses boosted by fund   Yorkshire Business News (insidermedia.com)</a> (Business Insider)</li> </ul>	Positive
27/06/23	Keighley	T&A Yorkshire Post	<ul style="list-style-type: none"> <li><a href="https://www.thetelegraphandargus.co.uk/news/23615083.130-000-refurbishment-public-toilets-tourist-spot-completed/">https://www.thetelegraphandargus.co.uk/news/23615083.130-000-refurbishment-public-toilets-tourist-spot-completed/</a> (T&amp;A)</li> <li><a href="#">Haworth: £130,000 spent on refurbishing public toilets in historic Yorkshire village where Bronte sisters grew up   Yorkshire Post</a> (Yorkshire Post)</li> <li><a href="#">Haworth's Bronte Schoolroom restored in £150k repair project</a> (BBC News)</li> </ul>	Positive

## 9.2 Communications

**9.21** The Keighley Ward Member briefing took place on the 15<sup>th</sup> June, and meetings are now scheduled to take place a week after the Towns Fund Board meetings, with the next one being on Thursday 27<sup>th</sup> July. The briefings have been scheduled into early 2024 and provide an opportunity for Councillors to find out more about each project and progress to date.

**9.22** Forward Plan (**Appendix 3**) now updated with all the project start dates, including links to press releases that have been submitted. Bradford Council Marketing Team working closely with Towns Fund Officers to ensure project milestones have associated press releases. This also includes utilising social media channels operated by Bradford Council to increase reach and engagement across key digital platforms.

**9.23** To continue updating the Towns Fund Board on areas of interest, including projects that are moving into delivery stage, press coverage for Towns Fund projects, as well as details of any funding or opportunities that can be shared to the wider community.

There has been a significant amount of coverage on the Haworth School Room roof project:

### **Old School Room Roof:**

[Old Yorkshire school and village hall where Charlotte Bronte's wedding reception was held has original 1832 roof restored | Yorkshire Post](#)

[Towns Fund secures a new roof for Haworth's Old School Room - Rombalds Radio](#)

[Haworth's Brontë schoolroom restored in £150k repair project - BBC News](#)

[Historic building in Haworth receives £150,000 roof restoration | Bradford Zone](#)

[£150k work on Bronte building in Haworth is now complete | Bradford Telegraph and Argus \(thetelegraphandargus.co.uk\)](#)

## Forward Planner

		Forward Plan - Press Releases (Apr 23 - Mar 24)											
		Keighley											
Project Name	Project Sponsor	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24
<b>A-DIF</b>	CBMDC												
>Providence Park	MEFE	<a href="#">Press Release / GFA Signed</a>	Project Start		Press release required		Press release required		Press release required				
>Beechcliffe							GFA to be signed						
>Victoria Hotel							GFA to be signed						
<b>B-Town Centre Infrastructure</b>	CBMDC				<a href="#">Press Release</a>								
>Low Street Phase 2			Project Start					Project Completion					
>Connectivity Study													
>Public Realm Improvements											Project Start		
>Infrastructure - Active Travel						Project Start			Press release required	Press release required	Press release required	Project Completion	
>Real Time Bus info					Press release required								
<b>C-Keighley Skills Hub</b>	Keighley College			Decision due?	GFA to be signed					Project Start			
<b>D-Manufacturing Hub</b>	Keighley College			GFA to be signed	Press release required								
<b>E-Capital Assistance to Business Growth</b>	CBMDC	<a href="#">Press Release</a>	Press release required	<a href="#">Press Release</a>	Press release required	Press release required	Press release required	Press release required	Press release required	Press release required	Press release required	Press release required	Press release required
		F - Community Grants - Keighley											
>CG1 - River Worth Friends	River Worth Friends				GFA to be signed								
>CG2 - Scott Street	Keighley Healthy Living		GFA Signed	Press release required	Project Start								
>CG3 - Haworth Toilets	Haworth Parish Council	GFA Signed		<a href="#">Due to Open - Press Release</a>									
>CG4 - Keighley Cougars	Keighley Cougars		<a href="#">Press Release</a>					GFA to be signed					
>CG5 - Haworth Village Hall	Haworth Village Hall	<a href="#">Press Release</a>						GFA to be signed					
>CG6 - Sangat Centre	Sangat Centre	GFA Signed	Project Start	Project Underway	Project Underway								
>CG7 - Woodville Activity Centre	Woodville Activity Centre					GFA to be signed	Project Start						
>CG8 - Old School Room	Bronte Spirit	GFA Signed	Project Start	Project Underway	<a href="#">Press Release</a> <a href="#">Project Completed</a>								
>CG9 - Central Hall	Central Hall		GFA Signed		<a href="#">Press Release</a>	Project Start	Project Underway						
>CG10 - Good Shepherd Centre	Good Shepherd Centre				GFA to be signed								
>CG11 - Worth Valley Railway	KWVR				GFA to be signed, Press release required	Project Start							
<b>G-Keighley Creative (ESA)</b>	East Street Arts					GFA to be signed	Project Start						
<b>H-Women Employment Programme</b>	KAWACC					GFA to be signed	Project Start						
<b>I-Keighley Art &amp; Film Festival</b>	Keighley Creative	Project Underway	Project Underway	Project Underway	Press release required	Project Underway	Project Underway	Project Underway	Project Underway	Project Underway	Project Underway	Project Underway	Project Underway
<b>J-Community &amp; Wellbeing Centre</b>	NHS	<a href="#">Press Release</a>	<a href="#">Decision made</a>					GFA to be signed		Project Start			

## **Item 7 – Press Release on**

### Massive Cash Boost For Organisation At The Heart Of Keighley

A major renovation is underway at a long-standing community organisation in Keighley, after almost a quarter of a million pounds worth of funding.

The Sangat Centre received £230,000 from the Keighley Town Deal Board for essential refurbishments to its Marlborough Street premises. It has been based in the old, Victorian building for more than 20 years and the venue was in urgent need of modernisation.

The redevelopment will enable the association to continue to offer social day care, adult education activities, youth activities, holiday playschemes and other services to the hundreds of people it sees each week.

*Bradford Council's* executive member for regeneration, planning and transport, *Councillor Alex Ross-Shaw*, said: “Keighley residents deserve a building that reflects the character of the local community.

“Through the Towns Fund, the Sangat Centre will be modernised to be energy efficient, meet the digital and online needs of service users and be an accessible, practical environment for an extensive range of crucial community services.”

Ian Hayfield, Chair of Keighley’s Town Deal Board, said: “This renovation means the Sangat Centre can function more efficiently and effectively for the people it serves in the community. It also means the building will be a sustainable, productive place for many years into the future.”

The work is expected to take about two years and the centre will remain open as usual throughout. Refurbishment is already underway, with new flooring installed and a new roof having been fitted. The modernisation also includes some big projects such as a new IT suite and a mezzanine floor.

Riasat Ali, Sangat Centre Manager, said: “The building needed constant repairs and we were continually having to patch up leaks such as water pouring through the roof, as well as dealing with ongoing heating, boiler and electrical issues. It was so difficult and costly to make repairs on a piecemeal basis and we are so grateful to have this opportunity to properly upgrade the building. We’ve been using local tradespeople to do the work, to put the money back into the area.

“The improvements being undertaken have come from the feedback of our service users and our community, which is truly at the centre of our vision for the future. The refurbishment means we can expand our provision and welcome even more people to make use of our services.”

In addition to this funding, the Sangat Centre has also received £140,000 of match funding towards the refurbishment from the Community Ownership Fund.

Ends

### Notes to Editors

The Towns Fund is a Government-funded support programme to boost the economies of towns across the UK. The programme is part of the Government’s Levelling Up plan. Decisions on grants are made by Towns Fund Boards for each town, which are made up of private sector representatives with support from Bradford Council.