

Keighley Neighbourhood Board Board Meeting

Friday 19th September 2025

10.00 – 12.00pm

Keighley College, Bradford Road, Keighley, BD21 4HQ; Room DN.03



Image: Manufacturing, Engineering & Future Tech Hub in Providence Park, Keighley

Agenda

No	Item	Owner	Time	Paper
1	Welcome and apologies	Chair	10.00	
2	Meeting format and conduct	Chair	10.05	
3	Declaration of Interests	Chair	10.10	Item 1
4	Minutes of the last meeting and matters arising	Chair	10.15	Item 2
5	Towns Fund Highlight Report: - Project Updates - Finance Update - Capital Assistance to Business Growth	CBMDC Officers/Project Delivery Partner lead	10.20	Item 3
6	Plan for Neighbourhoods Thrive Economics Update	CBMDC Officers / Thrive Economics	11.00	Item 4
7	AOB	Chair/All	11.55	
8	Date and time of next meeting & close Friday 5 th December 10am	Chair	12.00	

List of Board Members / Roles:

Name	Organisation	Role
Tim Rogers	Future Transformations	Chair
Charlotte Meek	The Stitch Company	Vice Chair
Cllr Alex Ross-Shaw	Bradford Council	Portfolio Holder – Regeneration, Planning & Transport
Robbie Moore MP	Keighley Constituency MP	Board Member
Liz Barker	Worth Valley Magazine	Board Member
Georgina Webster	Keighley Creative	Board Member
David Warren	Luminate Education Group	Board Member
Kevin O'Hare	Keighley College Principal	Board Member
Cllr Abdul Shohid	Keighley Town Council	Board Member
Catherine Birks	Airedale resident	Board Member
Fazeela Hanif	Highfield Community Association	Board Member
John Barker	West Yorkshire Police	Board Member
David Pearson	Keighley & Worth Valley Railway	Board Member
Helen Robertshaw	Keighley BID	Board Member
Bill Graham	Modality	Board Member

List of Invited Attendees:

James Crawley	CBMDC
Rav Panesar	CBMDC
Jane Hargreaves	CBMDC
Leanne Swinbank	CBMDC
Simon Woodhurst	CBMDC
Dave Partridge	CBMDC
Richard Thorpe	MHCLG
Joe Cooney (Observer)	Keighley Town Council
Jonathan Hayes	CBMDC
Richard Middleton	CBMDC
Saira Ali	CBMDC
David Shepherd	CBMDC
Richard Hollinson	CBMDC

1. Welcome and apologies

1.1 Chair's welcome and apologies

2. Board meeting format and conduct

2.1 Chair to outline the format of the board meeting and how it will be conducted. The agenda and timings are to be followed by the Chair, who will invite comments, questions and discussion once each agenda item has been presented.

3. Declaration of interests

3.1. Board members to declare any interests of relevance to the meeting agenda for documenting on the register.

4. Minutes of the last meeting and matters arising

4.1. Minutes have been circulated to members and published in advance for comment. Board members are asked to agree the minutes of the Keighley Towns Fund Board meeting.

5. Towns Fund Highlight Report

5.1 The Keighley Towns Fund Programme Manager and the nominated Council officer project leads for each Towns Fund project to attend and present key updates on project progress, risks and issues.

6. Plan for Neighbourhoods

6.1 Vision Statement shared with the Keighley Towns Fund Board for discussion.

7. AOB

7.1 Levelling up Fund Update

8. Date and time of next meeting Future dates of meetings

5th December 10am Keighley College

List of Keighley Towns Fund Board Papers

Item 1: Declaration of Interests Register

Item 2: Minutes of 20th June 2025 Meeting

Item 3: Highlight Report

Item 4: Thrive Economics Paper

**Keighley Town Deal Board
Item 1 - Declaration of Interest Register**

Board Member	Job Title/Organisation	Disclosed interested when becoming a board member	Disclosable pecuniary interest (employment, sponsorship, undischarged contracts, beneficial interests in land, licence to occupy land, corporate tenancies, beneficial interest in securities)	Other registerable interest (membership or position in which appointed or nominated by Council, any body exercising functions of a public nature or directed to charitable purposes, including the influence of public opinion or policy, any person from whom have received a gift or hospitality)	Non-registerable interest (affecting the wellbeing of member directly, family, friend or close associate more than the wellbeing of those in local area generally)	Date of meeting declaration of interest received	Action taken
Tim Rogers (Chair)	Director – Future Transformations Ltd	Yes	Dalton Mills	None	None	10/03/24	Listed on the register
Robbie Moore MP	Keighley Constituency MP	N/A	N/A	N/A	N/A	N/A	Published on the MP's & Lords Registered Interests
Cllr Alex Ross-Shaw	CBMDC Portfolio Holder - Regeneration, Planning & Transport	Yes	Elected councilor for Windhill and Wrose, Executive Member for Regeneration, Planning and Transport	None	None	24/11/20	To be listed on the register
John Barker	West Yorkshire Police Representative	N/A	N/A	N/A	N/A	N/A	To be listed on the register
Fazeela Hanif	Manager (CEO) Highfield Community Association	VCS Organisation (Highfield Community Association)	None	None	None	04/04/24	Listed on the register
Georgina Webster	Vice Chair – Keighley Creative	Yes	Towns Fund Grant recipient (KAFF)	None	Joint owners of Oak Bar, 14 Braithwaite Village, Keighley, BD22 6PX	21/09/21	Listed on the register
Helen Robertshaw	Keighley BID	N/A	None	None	None		Listed on the register
Liz Barker	Director – Worth Valley Publishing	Yes	Director of Pennybank House Ltd Director of Upstairs at Pennybank Ltd	None	Joint leaseholder of Pennybank House, 2-4 West Lane, Haworth	28/09/21	Listed on the register

			Director of Worth Valley Publishing Ltd				
David Warren	Group Vice Principal – Development – Luminare Education Group	Yes	Keighley College is a member of LEG. KTD has approved two capital projects that related directly to educational and skills development that will be run by the college.	None	None		
Kevin O’Hare	Principal – Keighley College	Yes	Towns Fund projects – Manufacturing Hub, Skills Hub				
David Pearson	Keighley & Worth Valley Railway	Yes	Towns Fund Grant recipient	Justice of the Peace and a Deputy Lieutenant for West Yorkshire	None	28/03/24	Listed on the register
Cllr Abdul Shohid	Keighley Town Council	Yes	None	Balti House, Keighley	53 Malsis Road, Keighley	26/04/24	
Catherine Birks	Airedale Resident	Yes	None	Airedale Resident	None	None	24/03/24
Charlotte Meek (Vice Chair)	Director – The Stitch Company Ltd	None	Creative Director at The Stitch Company Keighley Ltd	None	None	10/03/24	Listed on the register
Bill Graham	Modality						

Item 2

Keighley Town Board Meeting Minutes

Location: Keighley College / MS Teams

Date / Time: Friday 20 June 2025 10.00am – 12.00pm

Attendees – In person:

Tim Rogers (Chair), Liz Barker, Fazeela Hanif, Jonathan Hayes, Charlotte Meek, Kevin O'Hare, Rav Panesar, Cllr Alex Ross-Shaw, Cllr Abdul Shohid, Catherine Birks, David Pearson, Dave Partridge, Helen Robertshaw.

MS Teams: Angela Blake

Apologies: Georgina Webster, John Barker, Charlotte Meek

ID	Notes/Actions/ Decisions	Decision	Action Owner	Due Date
1	Welcome and Apologies The Chair welcomed everyone to the meeting and extended a warm welcome to the newly appointed Keighley BID Manager Helen Robertshaw; apologies were noted as above.			
2	Meeting format and conduct			
3	Declaration of Interests TR declared that he has been appointed as the co-vice chair of Keighley College. This will be added to the Declaration of Interest register.	Expression of Interest Form to be sent out	LS	July 2025
4	Minutes of the last meeting and matters arising Approved subject to following amendment: Plan for Neighbourhoods' Boundary changes discussed at the last meeting should be included. Remove from Apologies those members who did not inform of their absence.	Update minutes as appropriate	LS	July 2025

ID	Notes/ Actions/ Decisions	Decision	Action Owner	Due Date
5	<p>Highlight Report</p> <p>Project J – Community, Health & Wellbeing Centre</p> <p>Funding options are being explored, Airedale NHS Trust are attending regular meetings with high level Council Officers. A high-level project plan has been received with additional details requested, and an outline business case is expected by the end of September.</p> <p>The new Airedale Hospital programme is looking at services that could be delivered within the community. Messaging between the two projects should be linked.</p> <p>Query whether it would be possible to have a Towns Board presence at the Airedale NHS Trust meetings.</p> <p>Project F – Community Grant Scheme</p> <p>Keighley Cougars: Timelines and delivery plans are under review by Bradford's S151 Officer. The due diligence work has been completed. Some assurances and points of clarification are required before the project can progress. Work is ongoing to drive the project forward.</p> <p>Eccleshill United have announced that, from the start of the 2025/26 Northern Counties East League Premier Division season, they will play their home games at Cougar Park.</p> <p>Haworth Village Hall: Bradford Council are working through the due diligence process with the Project Team. Regular meetings are being held with Council Officers. There is a shortfall in funding for the project, however, other funding options are being investigated. The Project Team is small and all are volunteers, Capacity has been an issue. Links with a second organization to deliver the outputs of the project have complicated the issue of funding shortfall.</p> <p>Project Team to be provided with firm deadlines to push the project forward.</p> <p>Project Team to be provided with links to assistance from charitable organizations to aid with admin/ project fundamentals.</p>	<p>Deadline to be set</p> <p>FH to provide JH with information on groups that could assist.</p>	<p>JH/ LS</p> <p>JH to follow up</p>	<p>July 2025</p> <p>July 2025</p>

ID	Notes/Actions/ Decisions	Decision	Action Owner	Due Date
6	<p>Plan for Neighbourhoods Update (previously Long-Term Plan)</p> <p>This funding provides £20m over 10 years the funding is split 75% Capital and 25% Revenue. MHCLG are expecting a 4-year investment plan and then a full 10-year plan by the end of November 2025.</p> <p>Public engagement works have already been carried out last year, as part of the £20m MHCLG have made provision for capacity funding to establish Neighbourhood Boards, continue community engagement and develop Keighley's Regeneration Plan– encouraging local people to 'take back control', this will enable the Board to allow the people of Keighley to have their say on where the investment takes place. Initially the previous engagement work needs to be brought together to assess gaps in consultation.</p> <p>A Plan for Neighbourhoods Engagement Data subgroup will be formed to focus on this analysis. This will also identify community groups to approach to gather further engagement. Work is underway for the subgroup to meet in July and look at</p> <ul style="list-style-type: none"> • Consultation already undertaken and potential gaps • Regeneration Plan / Investment Plan – Emerging Themes • Next steps <p>Bradford Council have identified a capacity gap within the team and will be recruiting a Programme Support Officer to support with Plan for Neighbourhoods.</p>	<p>Online portal to be looked at</p> <p>Contact Mandy Lakes & Jonathan Hayes to gather the public engagement data together.</p> <p>Meeting to be set up in Late July/ August.</p>	<p>RP</p> <p>LS/ JH</p> <p>LS/ JH</p>	<p>Ongoing</p> <p>July 2025</p> <p>July 2025</p>
7	<p>PR & Communications</p> <p>Press releases are sent out on a regular basis Keighley news and T&A. Towns Fund had a presence at UK REIF. The next major event will likely be the Providence Park launch event. Keighley Creative sculpture trail is also currently ongoing.</p>			
8	<p>AOB</p> <p>Angela Blake is leaving Bradford Council this will be her final board meeting.</p>			



ID	Notes/ Actions / Decisions	Decision	Action Owner	Due Date
	TR thanked Angela on behalf of the Keighley Towns Fund Board for her hard work. MHCLG to visit Keighley on 14 th July 2025.			
10	Date and Time of next meeting MS Teams meeting to schedule to discuss the Plan for Neighbourhoods community engagement work. Next Board Meeting: 12 th September 2025	Board Meetings to arrange	JH	July-August 2025

5. Highlight Report – Item 3

5.1 Programme Management

5.1.1 Regular meetings taking place with Project Leads to manage progress, risk, outputs and financial profiles. This includes internal and externally managed projects. Alongside this, regular meetings are taking place with the Contracts Team to monitor compliance and spend for all the projects.

5.1.2 The Internal Programme Board provides additional assurance and governance of the Towns Fund projects and made up of senior council staff from legal, finance, procurement, planning, economy and development and estates. Key project and programme risks are escalated to the Internal Programme Board that make recommendations on the next steps.

5.1.3 MHCLG announced on the 2nd September a new simplified approach to funding, with the Towns Fund and Levelling Up Funds brought together as the new Local Regeneration Fund. Aim is to increase efficiency, effectiveness and accelerate project delivery. The Plan for Neighbourhoods programme is out of scope for this change.

5.1.4 Alongside this, new Government Missions have been announced which have replaced the existing 160 outputs with 45, with all funding needing to be defrayed (spent) by the end of March 2028.

5.2 Project Updates – Risk Guidance:

RAG (Red, Amber, Green) Guidance					
Delivery	Score	Spend	Score	Risks	Score
Major issues causing significant delays (more than 6 months); processes interrupted or not carried out as planned, or significant changes to project. Likely to under-deliver on outputs	5	A variance of over 50% against profiled financial forecast (total expenditure) or changes to project finances due to poor or delayed delivery.	5	Programme includes projects with significant risks that are both high impact and high likelihood. Risk response not yet planned.	5
Issues arising or causing long delays to the timetable (3 to 6 months) but no significant changes required to overall project. Outputs may still be deliverable but challenging.	4	A variance of between 30 & 50% against profiled financial forecast (total expenditure). Budget changes have been required due to issues with project delivery.	4	Programme includes projects with significant risks that are either high impact or high likelihood. Risk responses planned but not implemented.	4
Issues arising causing some short delays to the timetable (less than 3 months).	3	A variance of between 15 & 30% against profiled financial forecast. Some budget changes have been required.	3	Programme includes projects with some risks that have medium impact and/or medium likelihood. Risk responses planned and implemented.	3
Minor issues have arisen causing only small delays. Project is on track to deliver outputs.	2	A variance of between 5% & 15% . Small re-profiling changes to budget required.	2	Programme includes projects with some risks that have medium impact but low likelihood. Risk responses planned and implemented.	2
No problems. Project is on track to deliver outputs and keeping to schedule	1	A variance of up to 5%. Spend is largely on track with any minor slippage expected to be picked up by the end of next quarter	1	All risk are tolerable with low impact and likelihood and do not require a response	1

5.2 Project Updates – Position up to September 2025:

Project Name	Value	Project summary	Project Delivery Status	Updates	Delivery	Spend	Risk
A – Development Investment Fund (DIF) - (Bradford Council)	£13.28m (Capital) £250k (Revenue)	Development of industrial units at Providence Park, Victoria Hotel and Beechcliffe Industrial Site.	Other	See individual updates	2	2	2
B – Town Centre & Infrastructure Improvements (Bradford Council)	£2.39m (Capital)	Investment in Town Centre and Infrastructure improvements.	Ongoing - On track	See individual updates	2	2	2
C – Keighley Skills Hub (Luminate Education Group)	£906k (Capital)	Bespoke learning space for residents to improve their employability skills. Linked to Project J.	Other Completion Date: Jan-26	The confirmed location for the Skills Hub is the Sunwin House building. Floor space has been agreed at 265.8m2. A Project Adjustment Request was approved by MHCLG. Grant Funding Agreement for the £906k currently being worked on.	3	3	3
D – Manufacturing, Engineering & Future Technologies Hub (Luminate Education Group)	£3m (Capital)	Purpose built training and education facility to be based at Providence Park.	Ongoing Completion Date: Feb-25	The Agreement for Lease and Practical Completion are finalised. Fit-out underway	2	2	2
E – Capital Assistance to Business Growth (Invest in Bradford Team)	£1.91m (Capital) £100k (Revenue)	Grant programme for new and existing businesses.	Ongoing - On track	August 2025: 40 applications approved for 35 businesses with grant commitments at £1.6m from a total pot of £1.91m , of which £1.3m has been paid. 62.5 jobs verified plus an additional 13 apprenticeships. Future applications are paused due to the pipeline of applications being reviewed.	1	1	1
F – Community Grant Scheme (various external project leads, see below)	£4.8m £100k (Revenue)	Grant scheme for a range of community-based organisations.	Other	See individual updates	2	2	2
G – Creative Arts Hub (East Street Arts)	£2.6m (Capital)	Redevelopment of Sunwin House to a multi-purpose facility.	Ongoing – Delayed Completion Date: Jan-26	ESA were also successful in acquiring £1.229m from the Community Ownership Fund and £250k from BD25 Capital Culture Grant. Lease completed with Fraser Group, Tender completed and fit-out in progress. GFA in final stages.	3	3	3
H – Women Employment Programme (Keighley Association for Women and Childrens Centre)	£160k (Capital)	Refurbishment of the KAWACC premises	Ongoing – Delayed Completion Date: TBC	Planning approval granted in 2023, and architect designs completed. Additional funding sought as project costs higher than funding secured. KAWACC board have agreed to acquire the building from the council, valuation undertaken. FDD Completed – no issues. Once the sale is complete. Funds can be released for the extension.	3	3	3
I – Keighley Art & Film Festival (Keighley Creative)	£240k (Capital)	Range of events within Keighley to support inward investment.	Ongoing - On track Completion Date: Mar-26	10 Events delivered since 2022. The Stock Room Drawing Cinema Event. Drawing Box Events were all a success with footfall increasing by 10% in the Airedale Centre. Further funds to deliver events in 2025 and 2026 are in the process of being released. Keighley Sculpture Trail event Saturday 24 th may – Saturday 29 th June.	1	1	1

J – Keighley Community Health & Wellbeing Centre (Airedale NHS Trust)	£3.4m (Capital)	Creation of a health and wellbeing centre in the heart of Keighley.	Not yet started Completion Date: TBC	The Health & Wellbeing Centre remains a priority for the three principal partners (Bradford District and Craven Health & Care Partnership, Airedale NHS Foundation Trust and Bradford Council). Over the coming months, the partners intend to revisit the scope and agree outcomes, including testing the deliverability of a project within the available capital envelope.	5	5	5
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Project A – Development Investment Fund [<£14m]

Project Name	Value	Project summary	Project Delivery Status	Updates	Delivery	Spend	Risk
B1.1 - Providence Park	£6.56m (Capital)	Creation of 7 industrial units on the former Universal Mills site, creating up to 4,100sqm of industrial space. Unit A, B and C (large business units), Unit D, E and F (small units) and Unit C - First Floor and Café (1st Floor Street Level)	Ongoing - On track Completion Date: Mar-25	Site completed and agreement for lease signed for one of the units (3,000sq ft) with interest in others. Unit C (MET Hub) practical completion was March 2025. Launch event expected in Winter -25.	1	1	1
B1.2 - Beechcliffe Site	<£6m (Capital)	Redevelopment of the 8-acre Beechcliffe site to deliver an industrial estate at land west of the A629.	Ongoing - On track Completion Date: Dec-26	Balfour Beatty (contractors) can deliver a scheme within the allocated budget. Pre-contract work included a submission of a planning application and bio-diversity net gain improvements and site investigation works (14 weeks to Jul-25). Next stage will be further site remediation works to complete in Dec-26. Awaiting planning validation. Project Team are meeting with planning on 8 September to discuss any outstanding issues with the application. Network Rail now involved to ensure works do not affect the live railway adjacent to the site Options appraisal completed regarding site usages once remediated.	2	2	2
B1.3 - Victoria Hotel	<£1m (Capital)	Redevelopment of the Victoria Hotel into apartments alongside retail units.	Ongoing - Delayed Completion Date: Mar-26	Application received from the owners, Due Diligence completed as part of the assurance process. Grant agreement is in the final stages of being approved. An experienced Project Manager is in place to progress the scheme. All final queries re GFA raised by DWF now responded to by council. Details for appendices provided, Applicant has agreed the GFA Once all agreed DWF to provide engrossed documents prior to signing and sealing.	3	3	3

Project B – Town Centre & Infrastructure Improvements [£2.39m]

Project Name	Value	Project summary	Project Delivery Status	Updates	Delivery	Spend	Risk
B- Low St Phase 2	£505k (Capital)	Low Street Phase 2 will complete Low Street's refurbishment using a palette of natural stone paving, together with the installation of new planters, street lighting and robust street furniture.	Completed	Low Street - Phase 2 is complete.	1	1	1
B- Connectivity Study	£120k (Capital)	The connectivity study will deliver an analysis of the highways infrastructure and traffic patterns in Keighley town centre to inform proposals for public realm and highways improvements, linked to active travel.	Ongoing – Delayed Completion Date: Mar-25	Connectivity Study has been completed with further traffic modelling taking place to set out the priorities for the Public Realm Improvements. Ward Member briefing and Towns Fund Board meeting planned once it has been finalised.	2	1	1
B- Public Realm Improvements	£1.405m (Capital)	The study will deliver an analysis of the highways infrastructure and traffic patterns in Keighley town centre to inform proposals for public realm and highways improvements, linked to active travel.	Ongoing – on track Completion Date: Dec-26	This will focus on Cavendish Street and links to and from the rail and bus stations. Site investigations and surveys of Cavendish Street have commenced.	2	1	1
B- Active Travel/Infrastructure Improvements.	£260k (Capital)	Improvements to footpaths and cycle lanes at Ingrow Lane, Bradford Road, Thwaites Brow Road, Long Lee and Swine Lane.	Ongoing - On track Completion Date: Sept-25	Ingrow Lane, Bracken Bank, Bradford Road – Keighley completed. Thwaites Brow Road phase 1 (replacement of stone sett surface) completed in April 2024, with phase 2 started on site in Jan-25. Swine Lane (carriageway widening) proposals not going forward with budget reassigned to Thwaites Brow. Long Lee and rights of way from Hillsides have been completed by the Countryside Rights of Way Team.	3	2	1
B- Real Time Bus Info	£100k (Capital)	A second phase of real time bus information in Keighley.	Completed	7 sites completed (Rawden Road – Haworth, Windsor Road – Oakworth, Aireworth Road – Keighley, Moss Carr Road – Long Lee, Slaymaker Lane – Oakworth, Valley Vue Close – Bogthorn, Elia Street – Keighley.	1	1	1

Project F – Community Grants [£4.8m Capital / £100k Revenue]

Project Name	Value	Project summary	Project Delivery Status	Updates	Delivery	Spend	Risk
>CG1 - River Worth Friends (Aire Rivers Trust)	£56.3k (Capital)	Replacing signage and improvements to footpaths and access maps.	Ongoing - On track Completion Date: Feb-25	Work completed	1	1	1
>CG2 - Scott Street (Keighley Healthy Living)	£95k (Capital)	Refurbishment of the Scott Street premises for Keighley Health Living.	Completed	Work on the building is now complete. Much positive feedback has been received from users	1	1	1
>CG3 - Haworth Toilets (Haworth Parish Council)	£130k (Capital)	Refurbishment of the main toilets in Haworth.	Completed	Work completed to the Haworth Toilets.	1	1	1
>CG4 - Keighley Cougars (Keighley Cougars)	£2.25m (Capital)	Redevelopment of the main stand at Keighley Cougars.	Not yet started Completion Date: TBC	Due diligence and deliverability issues	5	5	5
>CG5 - Haworth Village Hall (Haworth Village Hall/Space to Inspire)	£1.1m (Capital)	Refurbishment and development of premises.	Not yet started Completion Date: TBC	Due diligence and deliverability issues	5	5	5
>CG6 - Sangat Centre (Sangat Centre)	£230k (Capital)	Refurbishment of premises at the Sangat Centre.	Completed	Works are complete with finishing touches applied with the building open for events and workshops.	1	1	1
>CG7 - Woodville Activity Centre (Yorgreen CIC)	£165k (Capital)	Creation of an enterprise hub.	Ongoing - On track Completion Date: Jul-25	Project started with site clearance and construction works taking place. Main building works are underway with strong community, education and business involvement. Output for volunteer hours will far exceed the target.	2	2	1
>CG8 - Old School Room (Haworth Old School Room)	£130.3k (Capital)	Replacement of the Old School Room roof.	Completed	Works complete.	1	1	1
>CG9 - Central Hall (Community Action Bradford & District)	£162.1k (Capital)	Replacement of the roof at Central Hall.	Completed	Works complete.	1	1	1
>CG10 - Good Shepherd Centre (The Good Shepherd Centre)	£140k (Capital)	Refurbishment of premises.	Ongoing – on track Completion Date: Mar-25	Works complete	2	2	2
>CG11 - Keighley & Worth Valley Railway (KWVR)	£415k (Capital)	Projects to improve facilities for KWV Railway.	Ongoing - On track Completion Date: Sept-26	Water Tank House project now completed with the Haworth element being finalised. £1m Community Ownership Funding secured for Bridge 27.	1	1	1

Table 1: 1st April 2024 – 30th September 2024 Submission – Keighley Towns Fund

	RDEL/CDEL	20/21(£)	21/22 (£)	22/23 (£)	23/24 (£)	24/25 (£)	25/26 (£)	
A - Development Investment Fund	RDEL					83,334	166,666	
	CDEL		78,675	38,366	3,420,671	3,837,653	5,909,634	
	Total	0	78,675	38,366	3,470,671	3,920,987	6,076,300	£13,535,000
B - Town Centre and Infrastructure Improvements	RDEL			144,616	612,740	1,032,644	600,000	
	CDEL							
	Total	0	0	144,616	612,740	1,032,644	600,000	£2,390,000
C - Keighley Skills Hub	RDEL			31,721		443,930	430,349	
	CDEL							
	Total	0	0	31,721	0	443,930	430,349	£906,000
D - The Manufacturing, Engineering Future Technologies Hub	RDEL			37,026		2,962,974		
	CDEL							
	Total	0	0	37,026	0	2,962,974	0	£3,000,000
E - Capital Assistance to Business Growth	RDEL				50,145	24,855	25,000	
	CDEL		12,342	12,342	306,944	546,516	1,021,856	
	Total	0	12,342	12,342	357,089	571,371	1,046,856	£2,000,000
F - Community Grant Scheme	RDEL				24,834	22,053	53,114	
	CDEL			526,462	642,773	1,172,444	2,458,320	
	Total	0	0	526,462	667,607	1,194,497	2,511,434	£4,900,000
G - Keighley Creative Community Arts Hub	RDEL							
	CDEL		19,747	130,000	19,962	366,975	2,063,316	
	Total	0	19,747	130,000	19,962	366,975	2,036,316	£2,600,000
H - WEP (Women Employment Project)	RDEL							
	CDEL			38,558		79,900	45,542	
	Total	0	0	38,558	0	79,900	45,542	£164,000
I - Keighley Art and Film Festival (KAFF)	RDEL		31,747		82,000	45,000	81,253	
	CDEL							
	Total	0	31,747	0	82,000	45,000	81,253	£240,000
J - Keighley Community Health and Wellbeing Centre	RDEL				0	170,000	3,230,000	
	CDEL							
	Total	0	0	0	0	170,000	3,230,000	£3,400,000
Programme Management	RDEL				231,095	112,097	106,808	
	CDEL							
	Total	0	0	0	231,095	112,097	106,808	£450,000
	RDEL total		31,747	0	388,074	287,339	432,840	
	CDEL total		110,765	959,092	5,003,090	10,613,035	15,759,019	
	Total		142,512	959,092	5,391,164	10,900,374	16,191,859	

RDEL

Table 2: 1st October 2024 to 31st March 2025 Submission – Keighley Towns Fund

	RDEL/CDEL	20/21(£)	21/22 (£)	22/23 (£)	23/24 (£)	24/25 (£)	25/26 (£)	
A - Development Investment Fund	RDEL						250,000	
	CDEL		78,675	38,366	3,420,671	3,630,372	6,116,916	
	Total	0	78,675	38,366	3,470,671	3,630,372	6,366,916	£13,535,000
B - Town Centre and Infrastructure Improvements	RDEL			144,616	612,740	211,460	1,421,184	
	CDEL							
	Total	0	0	144,616	612,740	211,460	1,421,184	£2,390,000
C - Keighley Skills Hub	RDEL			31,721			874,279	
	CDEL							
	Total	0	0	31,721	0	0	874,279	£906,000
D - The Manufacturing, Engineering Future Technologies Hub	RDEL			37,026		2,738,853	224,121	
	CDEL							
	Total	0	0	37,026	0	2,738,853	224,121	£3,000,000
E - Capital Assistance to Business Growth	RDEL				25,145	12,355	62,500	
	CDEL		12,342	12,342	306,944	768,136	800,236	
	Total	0	12,342	12,342	332,089	780,491	862,736	£2,000,000
F - Community Grant Scheme	RDEL				24,834	22,053	53,114	
	CDEL			526,462	642,773	426,684	3,204,081	
	Total	0	0	526,462	667,607	448,737	3,257,194	£4,900,000
G - Keighley Creative Community Arts Hub	RDEL							
	CDEL		19,747	130,000	19,962	105,133	2,325,158	
	Total	0	19,747	130,000	19,962	105,133	2,325,158	£2,600,000
H - WEP (Women Employment Project)	RDEL							
	CDEL			38,558			125,442	
	Total	0	0	38,558	0	0	125,442	£164,000
I - Keighley Art and Film Festival (KAFF)	RDEL		31,747		82,000	126,253		
	CDEL							
	Total	0	31,747	0	82,000	126,253	0	£240,000
J - Keighley Community Health and Wellbeing Centre	RDEL				0	170,000	3,230,000	
	CDEL							
	Total	0	0	0	0	170,000	3,230,000	£3,400,000
Programme Management	RDEL				231,095	102,041	116,863	
	CDEL							
	Total	0	0	0	231,095	102,041	116,863	£450,000
	RDEL total		31,747	0	363,074	262,702	482,477	
	CDEL total		110,765	959,092	5,003,090	8,050,638	18,321,415	
	Total		142,512	959,092	5,366,164	8,313,340	18,803,892	

Financial spend moved to final year after previous submission

Delays in Project G have resulted in funding being moved to the final year

Payments ahead of forecast, with all funding to be released by 25/26

Delays have resulted in funding being moved to the final year

Spend for 24/25 is £2.59m less than forecasted from the previous submission

Funding can be split between 25/26 period and 26/27 for commitments

RDEL – Resource Departmental Expenditure Limits

CDEL – Capital Departmental Expenditure Limits

5.3 Project E: Capital Assistance to Business Growth (Appendix 2)

Position up to August 2025

Keighley Towns Fund	
Expressions of Interest (EOI) received	90
EOI Rejected	15
Applications approved	40
Jobs verified	62.5
Jobs pending verification	37.5
Apprenticeships verified	13
Apprenticeships pending verification	13
Total No. of new jobs to be created	126

Shipley Towns Fund	
Expressions of Interest (EOI) received	97
EOI rejected	10
Applications approved	38
Jobs verified	20
Jobs pending verification	110
Apprenticeships verified	2
Apprenticeship pending verification	3
Total No. of new jobs to be created	135

5.31 Average grant award for Keighley is **£39,706** whilst Shipley is **£33,396**. Grant applications for both towns total **£2.8m** with a private sector match of **£13.9m** with **261** new FTE jobs to be created as a result of the funding, across both towns (**126** for Keighley and **135** for Shipley).

5.32 The Invest in Bradford Team, who manage the Capital Assistance to Business Growth Programme are being supported by the Strategic Programmes Team to assist with the monitoring and payment of grant claims, setting up and managing the Decision Panel as well as analyzing the performance against forecasts.

5.33 Decision Panel meetings to consider submitted applications are held monthly to ensure that applicants receive a decision and outcome within 30 days of applying.

5.34 Meetings are held on a monthly basis with the marketing team to update and provide information on press releases, alongside weekly posts on social media. The Invest in Bradford Team will continue to advise and support businesses who have expressed an interest and assist with the application process.

5.4 Project Summary

5.41 Application Numbers:

Town	Application Numbers [Apr-25 to Mar-26]											
	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26
Keighley	-	39	40	40	40							
Shipley	-	29	33	36	38							

5.42 Jobs to be Created:

Town	Jobs To Be Created [Apr-25 to Mar-26]											
	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26
Keighley	-	126	126	126	126							
Shipley	-	97.5	109.5	113.5	135							

5.43 Grant Approvals:

Town	Grant Approvals [Apr-25 to Sep-25]					
	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25
Keighley	-	£1,582,310.64	£1,582,310.64	£1,588,229.36	£1,588,299.36	
Shipley	-	£850,050.18	£919,164.21	£947,539.46	£1,269,069.78	

7. Any Other Business

7.1 Levelling up Fund Update

8. Date and time of the next meeting:

Friday 5th December 10am – Keighley College