# **City of Bradford Metropolitan District CouncilBD:is LiT**

# **APPLICATION FORM**

Please return this form to [culturegrants@bradford.gov.uk](mailto:culturegrants@bradford.gov.uk). The deadline for applications is **Tuesday 26 August 2025, 9:00am**.

**ELIGIBILITY CRITERIA**

|  |  |
| --- | --- |
| I /The company I represent live and/or work in Bradford | Choose an item. |
| This project can be delivered at BD: is Lit on 6 and 7 November 2025 | Choose an item. |
| The project will be free for visitors (and participants if applicable) to access | Choose an item. |

## ABOUT YOU

|  |  |  |  |
| --- | --- | --- | --- |
| Name of applicant | Application type (Individual / Organisation / Partnership) | Contact email | Contact phone |
|  |  |  |  |

## ABOUT YOU

If you are an organisation - or if you are the lead organisation for a partnership - please tell us:

|  |  |
| --- | --- |
| Lead application or organisation legal name |  |
| Address |  |
| Postcode |  |
| Website if applicable |  |
| Are you based in the Bradford district? |  |
| Do you have a bank or building society account in name of the lead applicant / organisation? |  |
| What is the legal status of you or your organisation? |  |
| Company registration number if applicable |  |
| Charity registration number if applicable |  |
| VAT registration number if applicable |  |
| Year organisation formed |  |
| Organisation turnover in last full financial year |  |

## ABOUT YOUR PROJECT

|  |  |
| --- | --- |
| What is the name of your project? |  |
| Please give a short description of your project (maximum 600 characters/100 words) |  |
| What is the start date of your activity? |  |
| What is the end date of your activity? |  |
| Does your application include other art forms? |  |
| Other – please specify |  |
| How much funding are you applying for? |  |
| Please tell us if your activity is mainly intended to benefit any particular group of people? For instance, people of a particular location, age, gender, ethnicity or faith. |  |
| If your activity takes place in a specific place, please tell us its postcode: |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Which ward(s) will your activity take place in? Mark those that apply with an x | | | | | |
|  | Baildon |  | Great Horton |  | Royds |
|  | Bingley |  | Heaton |  | Shipley |
|  | Bingley Rural |  | Idle and Thackley |  | Thornton & Allerton |
|  | Bolton and Undercliffe |  | Ilkley |  | Toller |
|  | Bowling and Barkerend |  | Keighley Central |  | Tong |
|  | Bradford Moor |  | Keighley East |  | Wharfedale |
|  | City |  | Keighley West |  | Wibsey |
|  | Clayton & Fairweather Green |  | Little Horton |  | Windhill & Wrose |
|  | Craven |  | Manningham |  | Worth Valley |
|  | Eccleshill |  | Queensbury |  | Wyke |

### How many people will benefit from your activity?

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Artists/creatives | Participants | Volunteers | Live audience | Broadcast/online audience |
|  |  |  |  |  |

### What and how many things will you create?

|  |  |
| --- | --- |
| New cultural activities, products or commissions? |  |
| Days employment for artists and creatives? |  |
| Performances or exhibition days? |  |
| Education, training or participation sessions? |  |

## MORE ABOUT YOUR PROJECT

Please answer each question following the prompts. You can write anything between 500 and a maximum of 1,000 words for each answer. If you would prefer you can answer these questions via a video or an audio recording. Any recording should run no longer than 15 minutes.

|  |
| --- |
| **Q1 Tell us about your BD:is LiT project idea (Max 500 words)** |
| *Please tell us about what you want to do? Why you want to do it? Who is involved in creating your project and what is their relevant experience?* |
|  |
| **Q2 How will your project benefit the people of Bradford District? (Max 500 words)** |
| *Please tell us about who your project is for? Where will it take place? How will you reach the people you want to? How will your project be inclusive and reflect the diversity of the district?* |
|  |
| **Q3 How will you deliver the project successfully? (Max 500 words)** |
| *Please tell us more about you or your organisation and why you are well suited to do this project? What is your plan to deliver the project and how much time have you allowed to achieve it? How have you worked out the cost of your project? Have you considered the health and safety, safeguarding production and risk assessments requirements of your project?* |
|  |
| **Q4. Please tell us how the project embeds sustainability into its development. (Max 500 words)** |
| *Please tell us about how you are working to ensure you are reducing your impact on the environment? What are you doing to ensure you are considering the environment when developing your project or installation?* |
|  |
| **Q5. Please tell us how your project meets the aims of our Cultural Strategy, Culture is Our Plan 2021 – 2031. (Max 500 words)** |
| *Please highlight which of the ambitions is reflected most in your project. You will need to identify at least 2 of the 10 ambitions. Please see the website for more information:* [*www.cultureisourplan.co.uk*](http://www.cultureisourplan.co.uk) |
|  |
| **Q6. Please tell us about your budget and project finances? (Max 500 words)** |
| *Please explain your budget and how you will manage the project budge, including if you have match funding. Are you working with partners? If so, who are they and what will they be doing?* |
|  |

## INCLUSION MONITORING

Please help us monitor our ambition that 50% of Bradford’s creative workforce, audiences and cultural

leadership will be drawn from people currently underrepresented in the Cultural and Creative Industries sector. The information we collect will be kept confidential and secure in accordance with the Data Protection Act and we will not use this information to assess your application.

Organisations only:

|  |  |
| --- | --- |
| How many people do you employ in your workforce? |  |
| How many people are there on your board of directors or trustees? |  |

If you are applying as an organisation, please complete the first two columns.

If you are applying as an individual, please complete the final column only.

|  |  |  |  |
| --- | --- | --- | --- |
| **1. Age: how many people are aged:** | **Workforce** | **Board** | **You as an individual** |
| 18 - 24 |  |  |  |
| 25 - 34 |  |  |  |
| 35 - 44 |  |  |  |
| 45 - 54 |  |  |  |
| 55 - 64 |  |  |  |
| 65 - 74 |  |  |  |
| 75 - 84 |  |  |  |
| 85+ |  |  |  |
| Prefer not to say |  |  |  |
| Not known |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **2. Long term health and disability\***  Does your health or disability prevent you from doing things you want to, need to or have to? | **Workforce** | **Board** | **You as an individual** |
| Yes |  |  |  |
| No |  |  |  |
| Prefer not to say |  |  |  |

\*Disability or health issues are those which have lasted, or are expected to last, at least 12 months, and include problems relating to old age.

|  |  |  |  |
| --- | --- | --- | --- |
| **3. Gender identity & Sex. How many people are?** | **Workforce** | **Board** | **You as an individual** |
| Man |  |  |  |
| Woman |  |  |  |
| Non-binary |  |  |  |
| Prefer not to say |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **3b. Is your/your workforce/board’s gender different from that they were assigned at birth?** | **Workforce** | **Board** | **You as an individual** |
| Yes |  |  |  |
| No |  |  |  |
| Prefer not to say |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **3c. Sex: How many people are:** | **Workforce** | **Board** | **You as an individual** |
| Female |  |  |  |
| Intersex |  |  |  |
| Male |  |  |  |
| Prefer not to say |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **4. Race, ethnic or cultural origin. How many people are:** | **Workforce** | **Board** | **You as an individual** |
| Asian/Asian British Chinese |  |  |  |
| Asian/Asian British Bangladeshi |  |  |  |
| Asian/Asian British Indian |  |  |  |
| Asian/Asian British Pakistani |  |  |  |
| A different Asian/ Asian British background |  |  |  |
| Black African |  |  |  |
| Black Caribbean |  |  |  |
| A different Black/African/Caribbean background |  |  |  |
| White and Asian |  |  |  |
| White and Black African |  |  |  |
| White and Black Caribbean |  |  |  |
| A different mixed/multiple ethnic background |  |  |  |
| White English/Welsh/Scottish/Northern Irish/British |  |  |  |
| White Irish |  |  |  |
| White Gypsy or Irish Traveller |  |  |  |
| A different white background |  |  |  |
| Prefer not to say |  |  |  |
| Not known |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **5. Sexual orientation. How many people are:** | **Workforce** | **Board** | **You as an individual** |
| Bi-sexual |  |  |  |
| Gay man |  |  |  |
| Gay woman or lesbian |  |  |  |
| Heterosexual or Straight |  |  |  |
| Other |  |  |  |
| Prefer not to say |  |  |  |
| Not known |  |  |  |

## DECLARATION

|  |  |
| --- | --- |
| I agree to CBMDC terms and conditions | Choose an item. |
| I confirm I am authorised to make this application | Choose an item. |
| I confirm the information supplied is true and correct | Choose an item. |
| Signature |  |
| Name |  |
| Date |  |

## ATTACHMENTS

Please remember to also include the following:

* **Budget** - showing income and expenditure and balanced outcome for the activity (**mandatory**)
* Governance documents such as articles of association (if you are an organisation) (**mandatory**)
* Project Plan – if you want to share more detail than you have been able to in answer to Q3 (optional)
* Further information on the artistic idea – example images etc (optional)
* Web links to examples of creative work (optional)

**Key Dates:**

Application Deadline: Tuesday 26 August 2025, 9:00am

Notification Date: Friday 5 September 2025

BD:Is LiT Festival Friday 7 and Saturday 8 November 2025