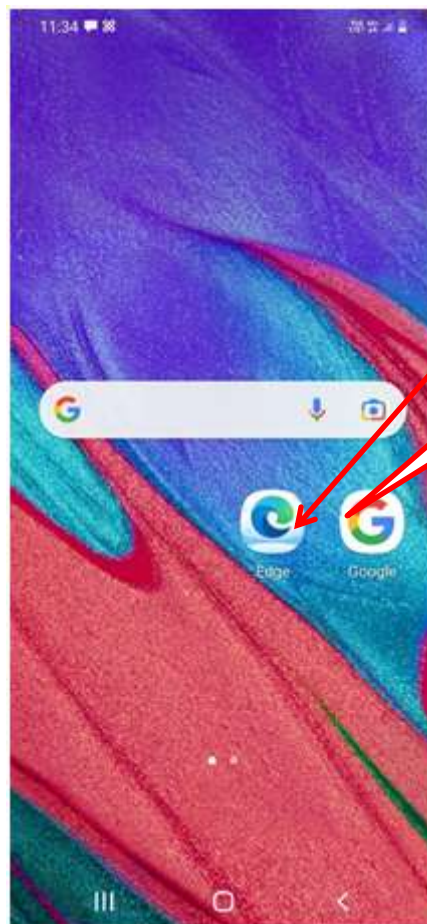


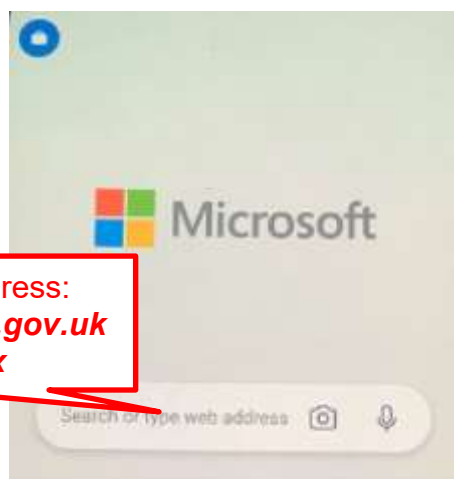
Adding the FIORI shortcut to your Home Screen (Android)

Please note that this is a basic guide, and may differ slightly depending on your type of phone and operating system you are using.

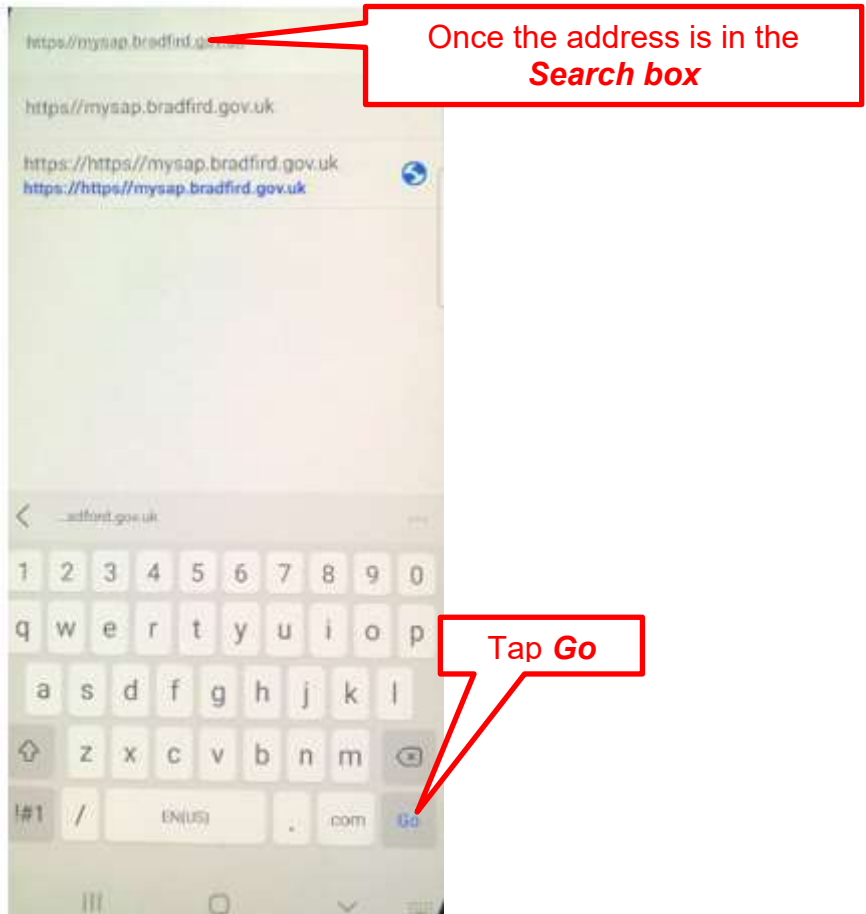


Tap on any of your **web browsers**

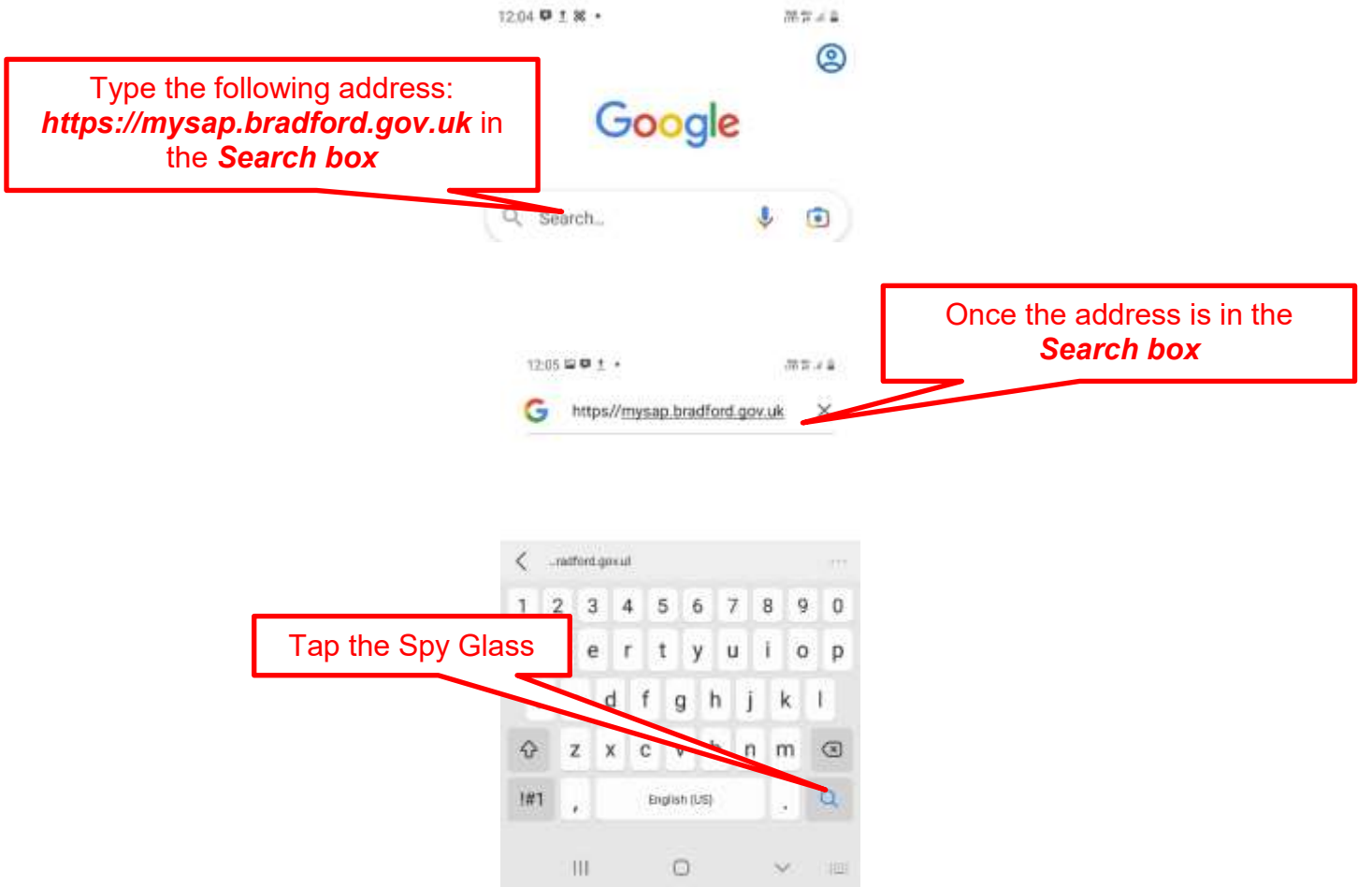
If using Microsoft Edge

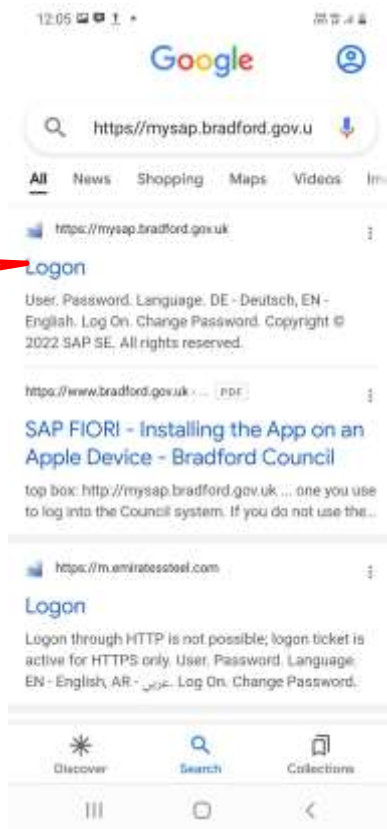


Type the following address:
https://mysap.bradford.gov.uk
in the **Search box**



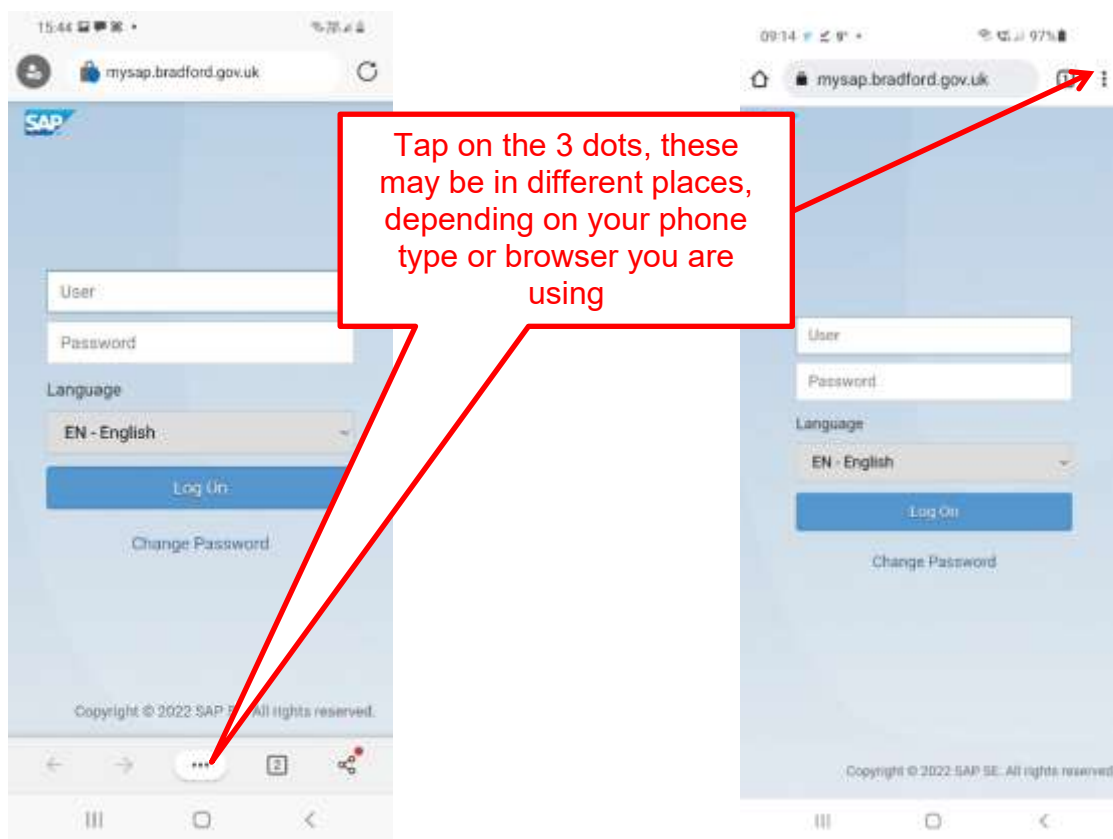
If using Google Chrome



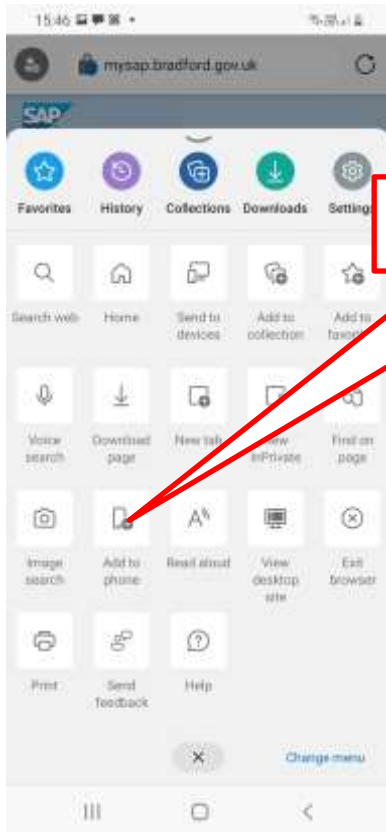


Choose **Logon** from the search results

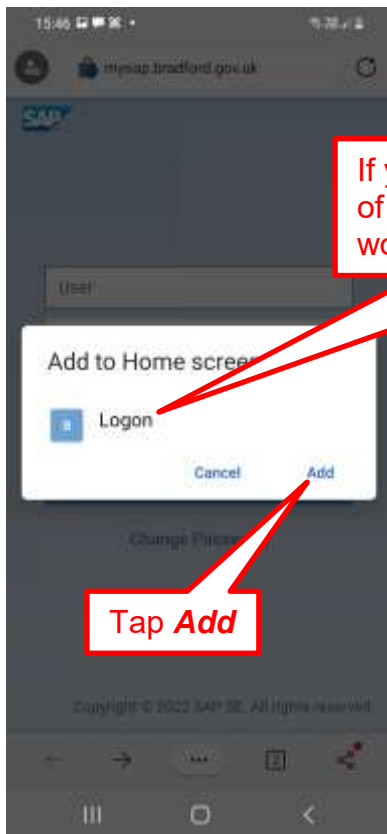
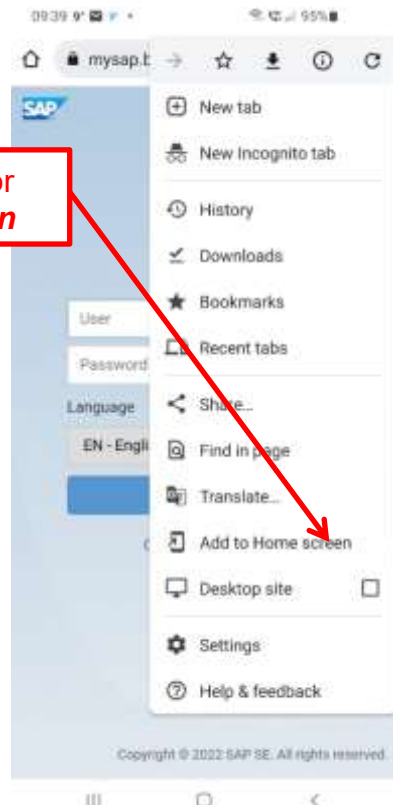
This should bring up the SAP FIORI logon screen.



Tap on the 3 dots, these may be in different places, depending on your phone type or browser you are using

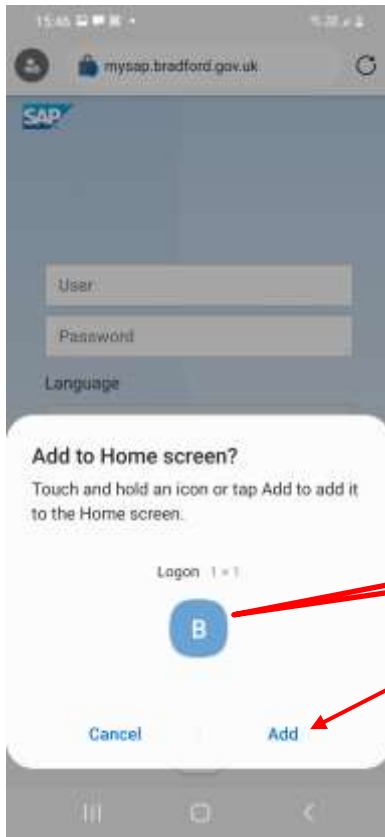


Tap **Add to phone** or **Add to Home screen**



If you wish to change the name of the shortcut, double Tap the word Logon and change it.

Tap **Add**



Hold your finger down on the Blue icon or tap on **Add**



The shortcut will then appear on your phone