

Keighley Town Deal Board Meeting Notes

15th June 2021, 5pm-6pm (MS Teams)

Attendees:

Ian Hayfield, Steve Kelly, Robbie Moore MP, Cllr Alex Ross Shaw, Cllr Peter Corkindale, Mark Elders, Steve Seymour, Adrienne Reid, Naz Kazmi, Elizabeth Barker, Georgina Webster, Judith Furlonger, Jason Longhurst, David Moore, Lorraine Wright, Alena Horvathova, Sophie Brown, Lorraine Coates, Marcella Haque, Lily Hall

Apologies:

Mark Wilkinson, Paul Howard, Soo Nevison, Mark Clayton

ID	Notes/Actions/ Decisions	Decision	Action Owner	Due Date
1	<p>Housekeeping – Apologies, Minutes, Actions</p> <p>Minutes of the last meeting were agreed and accepted as a true record.</p> <p>Most of the actions from the last meeting are completed. Communications and Board membership are on the Agenda.</p>			
2	<p>Governance/Declaration of Interests/Conflict of Interests/Confidentiality</p> <p>Board members were reminded of the obligation to declare the interests and any conflict of interests at the start of the meeting</p>		All	Ongoing
3	<p>Heads of Terms (HoT)</p> <p>Chair thanked everyone for all the hard work and team efforts that resulted in fantastic news - funding offer from the Government of £33.6m.</p> <p>A few key points as follows:</p> <ul style="list-style-type: none"> • We have 3 weeks to accept HoT – by 29 June 2021 • All projects included in TIP were supported by the Government • HoT identifies a ‘cap’ / funding ceiling per project – broadly in line with TIP submission. <p>Lorraine W brought up the Heads of Terms Offer and talked through the content.</p>			

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	<p>decisions on information and facts as to the projects that are in the strongest position to progress and deliver and at the same time, try to not reduce the impact / outcomes that we have identified.</p> <ul style="list-style-type: none"> Develop detailed Business Case for each of the projects (within 12 months from 29/06/2021 – 29/06/2022). 			
6	<p>Board Membership</p> <p>It was discussed at the last Board meeting to review the Board Membership at the appropriate time, after we accept the Heads of Terms and before we get into the detail of developing business cases.</p> <p>It has been acknowledged that we need to:</p> <ul style="list-style-type: none"> Identify Skills Gaps Increase Business Representation Increase BAME Representation 			

Date of next meeting **TBC**