

Keighley Town Deal Board Meeting Notes

28th January 2021, 5pm-7pm (via Webex)

Attendees:

Ian Hayfield, Steve Kelly, Robbie Moore MP, Cllr Alex Ross Shaw, Cllr Peter Corkindale, Georgina Webster, Judith Furlonger, Mark Elders, Paul Howard, Naz Kazmi, Soo Nevison, Steve Seymour, Elizabeth Barker, Jason Longhurst, Paul North Lorraine Wright, Alena Horvathova, Chris Joyce, Sophie Brown, Margaret Kalaugher, Richard Bayley, Ariel Jorre De St Jorre, Hugo Bessis, Fayyaz Qadir

Apologies:

Mark Wilkinson, Adrienne Reid, Lorraine Coates

ID	Notes/Actions/ Decisions	Decision	Action Owner	Due Date
1	<p>Housekeeping</p> <p>Minutes of the last meeting were agreed as an accurate record.</p>			
2	<p>Governance/Declaration of Interests/Conflict of Interests/ Confidentiality</p> <p>Board members were reminded of the obligation to declare any interests using the form and to highlight any conflict of interests that arise at any point in the meeting.</p> <p>The following Board members declared their interest in some of the projects:</p> <ul style="list-style-type: none"> • Naz Kazmi – KAWAC have a proposal under consideration. • Steve Kelly – College have proposals under consideration. <p>Board members were also reminded that information on slides should be treated as confidential at this stage – it is still an iterative process and the shortlisting will be communicated with stakeholders / proposers and wider once TIP is finalized / submitted.</p> <p>It has been noted that we have received the confirmation letter from Towns Hub, dated 26th of January, informing us that we have passed the assessment on governance/ transparency checks. This was a very important point in the process as had we not passed, it would have prevented submission of the TIP.</p>			

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3	<p>Update</p> <p>Richard Bayley gave an update on work that has been undertaken since the last Board meeting on 7th January, including the following:</p> <ul style="list-style-type: none"> • Check & Challenge session held on 14 January 2021 • Further drafting of Section 1 & Section 2 of the TIP • Focus Groups held on 25 & 26 January 2021 • Government extension of deadline to 12 February 2021 <p>Work is ongoing on further refinement of projects as part of the process to verify/document the TIP.</p>			
4	<p>Check & Challenge feedback</p> <p>Key points from the feedback were shared with the Board followed by discussion.</p> <p>Some of the points from the feedback were to 'bring out the passion' and make the vision statement more 'punchy'.</p> <p>It has been noted that the vision statement is about what we want for Keighley town and it is not limited to the Towns Fund process.</p> <p>There was a proposal by a Board Member to review the Vision to include more emphasis on tourism and draw on Haworth as the gateway to Bronte country to emphasize Keighley as a destination. Board discussion on the subject:</p> <ul style="list-style-type: none"> - Felt tourism was adequately covered in the Strategic Objective G - <i>To support the growth of arts & cultural tourism and Keighley as a destination, maximising the benefits of wider association with nearby attractions</i> - Desire to ensure Keighley has its own identity - Merits of enhancing the reference to tourism in the vision. <p>Chair asked the Board members to vote on whether the vision statement should remain as it is or if it should be tweaked.</p> <p>The majority voted to leave the vision statement as it is (9 to remain; 3 to tweak).</p>	Yes		
5	<p>Current projects short-list</p> <p>Overall position on current project short-list was presented by Richard. Two key changes were noted from the last time, first one was around reduced scope for one of the projects and second change was based on feedback from DCMS regarding the Digital project.</p>			

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	<p>It was confirmed that we do have the potential to evidence the need and deliver for not only Keighley, but make a positive impact on the wider region. It was agreed that the Board would back submission for the higher amount.</p> <p>Richard further explained the concept of Health and Wellbeing Hub. The project will provide a state-of-the-art integrated health and wellbeing hub at the heart of Keighley, bringing together within one facility the best in physical and mental health clinical practice from partners in primary, community and secondary care including the local authority and voluntary sector. It will enable the relocation of some existing primary care services and add to that with community and secondary care services.</p> <p>The hub will meet the needs of the population through a ‘holistic thinking’ approach and offer an alternative to the traditional silo approach to addressing physical, mental and social care needs. In particular, it enables the patient to access a variety of different health services ‘under one roof’ and in doing so, provides a preventative approach to healthcare that reduces the amount of hospital (acute & mental health) admissions. This approach is in line with national Health policy & practice.</p> <p>A couple of health and wellbeing hubs were referenced as examples of the model - Bromley by Bow Centre (https://www.bbbc.org.uk/health-centres/bromley-by-bow-health-centre/) and St Peter’s Centre in Burnley (https://www.nhs.uk/Services/clinics/Overview/DefaultView.aspx?id=97863)</p> <p>Richard advised that the Project Team have met with Health Partners and a Government advisor on Public Sector / Wellbeing Hubs. Such schemes have been a feature in other TIPs. The location in the town centre is important from an economic perspective as it will bring employment as well as increased footfall for the businesses in the town centre from staff and service users. Further, the site at the junction of North Street and Cavendish street has to be put to economic use.</p> <p>There was discussion from the Board:</p> <ul style="list-style-type: none"> - VCS and Keighley BID representatives expressing support - Robbie Moore MP advised that local people have a desire to retain the site as green / open space as do the Town Council <p>Lorraine Wright advised that Cllr Peter Corkindale has to leave the meeting early to Chair a Town Council meeting and would follow up outside the meeting. Further that feedback from the Focus Groups was largely supportive of the Hub, with a couple of attendees</p>		Lorraine	

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	<p>expressing disappointment of a loss of green space but others acknowledging availability of several green spaces close to the town centre.</p> <p>Chair asked for breakdown of cost for Health & Wellbeing Hub site. Richard to share after the final checks completed by Faithful+Gould.</p> <p>Community Grant Scheme concept was also presented on slides. This is a state-aid compliant grant scheme to be managed by BMDC available for community/ capital assistance projects.</p> <p>The following criteria are expected to be considered in determining grants from a programme for community-based capital projects funded by the Town Fund:</p> <ul style="list-style-type: none"> • Scope of the request – number of people served by the organisation / benefitting from the investment • Funding – any other / match funds secured towards the work / details of any public funds received in the last 3 financial years (accounts) • Business Plan illustrating how the funding will support / benefit the community • Demonstrate commitment to equality of opportunity • Ownership of building or premises / insurance / maintenance programme • Impact if funding not provided <p>Based on feedback from the Check and Challenge, Richard advised the title ‘Community Grant Scheme’ will be reviewed; to be more relevant and reflect the culture and heritage nature of many of the projects in that category. .</p> <p>Richard advised the Board that a further project was received in January from Keighley Albion that could be eligible under the ‘Community Grant Scheme’.</p> <p>Board agreed not to include this project in the shortlisting as it was deemed unfair at this stage of the process.</p> <p>A request was made to provide updates for interested parties.</p>		<p>Richard</p> <p>CBMDC /Atkins</p>	
6	<p>Communication & Engagement</p> <ul style="list-style-type: none"> • Press release/website and stakeholder updates: w/c 15 Feb to communicate the TIP submission and what happens next • Ongoing updates and engagement • Update on project shortlist by email for proposers & key 			

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	<p>stakeholders</p> <ul style="list-style-type: none"> Tailored public-facing consultation summary report will be made available on website Forward communications & engagement plan <p>Discussion took place around possibility of having a dedicated resource for communication and engagement that could potentially cover both Town Funds (Keighley and Shipley).</p> <p>BMDC to consider and feedback.</p>		BMDC	
7	<p>Recommendation</p> <p>It has been recommended that the Board :</p> <ul style="list-style-type: none"> Agrees to establish a £32m bid for submission with the fall back of having a £25m bid to submit based on the current project shortlist approach outlined. This requires: <ul style="list-style-type: none"> Letters of Support Final recommendation on value of bid to be made at the next Board meeting 	Agreed		
8	<p>Next Steps</p> <p>08 February 2021 Keighley Town Board meeting to recommend TIP to be finalised for submission</p> <p>w/c 08 February 2021 Bradford District Council to approve the submission of the TIP following recommendation from the Town Boards</p> <p>12 February 2021 Submit TIP to Government</p> <p>w/c 15 February 2021 Communication update on submission</p> <p>The query was raised by the Board about what to expect post TIP submission. Margaret Kalaugher replied that it could take few months before we get the response back from the Government, followed by the offer and further 3 weeks to agree the Head of Terms. Afterwards it will be the development of full Business Cases for each project.</p>			

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	Margaret also noted that we should not just wait until we hear back but to use the intervening time to continue to develop the detail.			

Date and time of the next meeting: 08th February 2021, 5pm-7pm