

Bereavement Services (Bradford) Unit 7, Mitre Court, Bradford, West Yorkshire BD49JY
Telephone: 01274 433900 Fax: 01274 688098

Bereavement Services (Keighley) The Library Annexe, Spencer Street, Keighley, West Yorkshire BD21 2BN Telephone: 01535 618245 Fax: 01535 690933

Cemetery:..... Grave No:.....Section:.....

I APPLY FOR THE EXCLUSIVE RIGHT OF BURIAL

FULL NAME (in block capitals)

(Mr/Mrs/Miss/Ms)

SIGNATURE:

(I have read and understood the information contained on this form)

ADDRESS:.....

.....

.....

POSTCODE:..... TELEPHONE NO:.....

IT IS IMPORTANT THAT THE APPLICANT READS THE RULES AND REGULATIONS ATTACHED TO THIS FORM

Name of Funeral Director (if applicable) _____

Telephone Number: _____

FOR REGISTRATION PURPOSES ONLY:

PLAN MARKED	[]
GRAVE REGISTER	[]
GRAVE DEED PRINTED	[]
GRAVE LETTER PRINTED	[]
CARD INDEX	[]

CHARGES

EXCLUSIVE RIGHTS: _____

MANUAL RECEIPT NO: _____

COMPUTER RECEIPT: _____

Essential Information for Owners of Grave Rights

As members of the Charter for the Bereaved, we try to keep our regulations to the minimum. Nevertheless, in order to achieve and maintain high standards in the 24 cemeteries in our care we need the help of every grave owner.

Restriction of Grave Rights - Please be aware when purchasing Rights of Burial that you have the right to decide who will be buried in that grave. However these rights do not make you the **owner of the land** and therefore permission must be sought before you can do anything to the grave, such as erecting a memorial.

If you place private items on a grave be aware that those items could be attractive to thieves, that they belong to you, and we advise you to insure them. The Bereavement Service will not accept responsibility for private property.

Grave Depths – The Exclusive Right to this grave plot is sold on the understanding that it will not be opened deeper than 6.0” (1.8 metres) However; we cannot guarantee a particular depth at the time of digging the grave because of soil conditions etc.

After Burial Care – After a burial has taken place it is normal for the ground to settle. Bereavement Service have a programme to reinstate the ground, at this time any dead floral tributes will be disposed of. Graves are checked periodically and topped up with soil as necessary. We recommend waiting at least six month before erecting a headstone, but your monumental mason will advise you on this.

Restricted Mowing – Our lawned cemeteries are designed to be mown by modern grass cutting equipment. Unfortunately, maintenance is made more difficult by plastic and metal fences, borders, pot plants, shrubs, and other items being placed around graves, thus denying access to the mower. You are allowed a small border at the grave head to match the headstone this must not exceed 900mm in width and 600mm in breadth; a memorial permit is required. Within this border bulbs and plants can be placed. Bereavement Service reserve the right to remove any unauthorised memorials, surrounds, overgrown shrubs or trees, any costs incurred could be charged to the grave owner.

Restricted Grave Access – At some time in the future we may need to open the grave adjacent to the one you have purchased. We may have to place boards over the grave and a soil box thus preventing access to the grave for a short period. Please be prepared for this and rest assured that we only do this if we cannot place soil boards elsewhere. After the funeral, we clean the grave and leave the area neat and tidy.

Staff - Ground staff in our cemeteries are contract employees, and whilst they may be able to help you on small matters, they cannot advise on our service nor accept complaints and are forbidden to accept gratuities.