

Keighley Town Board Meeting Minutes

Location: Keighley College / MS Teams

Date / Time: Friday 20 June 2025 10.00am – 12.00pm

Attendees – In person:

Tim Rogers (Chair), Liz Barker, Fazeela Hanif, Jonathan Hayes, Charlotte Meek, Kevin O'Hare, Rav Panesar, Cllr Alex Ross-Shaw, Cllr Abdul Shohid, Catherine Birks, David Pearson, Dave Partridge, Helen Robertshaw.

MS Teams: Angela Blake

Apologies: Georgina Webster, John Barker, Charlotte Meek

ID	Notes/Actions/ Decisions	Decision	Action Owner	Due Date
1	Welcome and Apologies The Chair welcomed everyone to the meeting and extended a warm welcome to the newly appointed Keighley BID Manager Helen Robertshaw; apologies were noted as above.			
2	Meeting format and conduct			
3	Declaration of Interests TR declared that he has been appointed as the co-vice chair of Keighley College. This will be added to the Declaration of Interest register.	Expression of Interest Form to be sent out	LS	July 2025
4	Minutes of the last meeting and matters arising Approved subject to following amendment: Plan for Neighborhoods Boundary changes discussed at the last meeting should be included. Remove from Apologies those members who did not inform of their absence.	Update minutes as appropriate	LS	July 2025
5	Highlight Report Project J – Community, Health & Wellbeing Centre Funding options are being explored, Airedale NHS Trust are attending regular meetings with high level Council Officers. A high-level project plan has been received with additional details requested, and an outline business case is expected by the end of September. The new Airedale Hospital programme is looking at services that could be delivered within the community. Messaging between the two projects should be linked.			

ID	Notes/Actions/ Decisions	Decision	Action Owner	Due Date
	<p>Query whether it would be possible to have a Towns Board presence at the Airedale NHS Trust meetings.</p> <p>Project F – Community Grant Scheme Keighley Cougars: Timelines and delivery plans are under review by Bradford's S151 Officer. The due diligence work has been completed. Some assurances and points of clarification are required before the project can progress. Work is ongoing to drive the project forward.</p> <p>Eccleshill United have announced that, from the start of the 2025/26 Northern Counties East League Premier Division season, they will play their home games at Cougar Park.</p> <p>Haworth Village Hall: Bradford Council are working through the due diligence process with the Project Team. Regular meetings are being held with Council Officers. There is a shortfall in funding for the project, however, other funding options are being investigated. The Project Team is small and all are volunteers, Capacity has been an issue. Links with a second organization to deliver the outputs of the project have complicated the issue of funding shortfall.</p> <p>Project Team to be provided with firm deadlines to push the project forward.</p> <p>Project Team to be provided with links to assistance from charitable organizations to aid with admin/ project fundamentals.</p>	<p>Deadline to be set</p> <p>FH to provide JH with information on groups that could assist.</p>	<p>JH/ LS</p> <p>JH to follow up</p>	<p>July 2025</p> <p>July 2025</p>
6	<p>Plan for Neighbourhoods Update (previously Long-Term Plan)</p> <p>This funding provides £20m over 10 years the funding is split 75% Capital and 25% Revenue. MHCLG are expecting a 4-year investment plan and then a full 10-year plan by the end of November 2025.</p> <p>Public engagement works have already been carried out last year, as part of the £20m MHCLG have made provision for capacity funding to establish Neighbourhood Boards, continue community engagement and develop Keighley's Regeneration Plan– encouraging local people to 'take back</p>	<p>Online portal to be looked at</p> <p>Contact Mandy Lakes & Jonathan Hayes to gather the public engagement data together.</p>	<p>RP</p> <p>LS/ JH</p>	<p>Ongoing</p> <p>July 2025</p>

ID	Notes/Actions/ Decisions	Decision	Action Owner	Due Date
	<p>control', this will enable the Board to allow the people of Keighley to have their say on where the investment takes place. Initially the previous engagement work needs to be brought together to assess gaps in consultation.</p> <p>A Plan for Neighbourhoods Engagement Data subgroup will be formed to focus on this analysis. This will also identify community groups to approach to gather further engagement. Work is underway for the subgroup to meet in July and look at</p> <ul style="list-style-type: none"> • Consultation already undertaken and potential gaps • Regeneration Plan / Investment Plan – Emerging Themes • Next steps <p>Bradford Council have identified a capacity gap within the team and will be recruiting a Programme Support Officer to support with Plan for Neighbourhoods.</p>	Meeting to be set up in Late July/ August.	LS/ JH	July 2025
7	<p>PR & Communications</p> <p>Press releases are sent out on a regular basis Keighley news and T&A. Towns Fund had a presence at UK REIF. The next major event will likely be the Providence Park launch event. Keighley Creative sculpture trail is also currently ongoing.</p>			
8	<p>AOB</p> <p>Angela Blake is leaving Bradford Council this will be her final board meeting.</p> <p>TR thanked Angela on behalf of the Keighley Towns Fund Board for her hard work.</p> <p>MHCLG to visit Keighley on 14th July 2025.</p>			
10	<p>Date and Time of next meeting</p> <p>MS Teams meeting to schedule to discuss the Plan for Neighbourhoods community engagement work.</p> <p>Next Board Meeting: 12th September 2025</p>	Board Meetings to arrange	JH	July-August 2025