

# Keighley Town Board Meeting Minutes

Location: Keighley College / MS Teams

Date / Time: Friday 19 September 2025 10.00 – 12.00

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## Attendees:

Tim Rogers (Chair), Charlotte Meeks, Cllr Alex Ross-Shaw, Robbie Moore MP, Liz Barker, Georgina Webster, Kevin O'Hare, Fazeela Hanif, John Barker, Helen Robertshaw, James Crawley, Rav Panesar, Jane Hargreaves, Leanne Swinbank, Samina Kahn, David Partridge, Joe Cooney, David Shepherd, Jonathan Hayes, Richard Hollinson, Mike James, Catherine Birks

**MS Teams:** John Barker, Joe Cooney, Mike James

**Apologies:** David Pearson, Bill Graham, David Warren

ID	Notes/Actions/ Decisions	Decision	Action Owner	Due Date
1	<b>Welcome and Apologies</b> The Chair welcomed everyone to the meeting. Brief introduction was given to James Crawley, David Shepherd and Richard Hollinson.  Apologies: David Pearson, Bill Graham, David Warren			
2	<b>Board Meeting Format and Conduct</b>			
3	<b>Declaration of Interests</b>  None noted.			
4	<b>Minutes of the last meeting and matters arising</b>  Approved the last meetings minutes.  David Shepherd of Bradford Council advised that the Assistant Director role, formerly filled by Angela Blake, has final interviews taking place next week. A new Assistant Director is anticipated to be in post in the new year.	Noted		
5	<b>Towns Fund Highlight Report</b>			

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	<p><b>Project A – DIF - Victoria Hotel</b></p> <p>The terms of the Grant Funding Agreement (GFA) have been agreed, awaiting the final schedules from the project team ahead of signing.</p> <p><b>Project H – Keighley Association for Women and Childrens Centre (KAWACC)</b></p> <p>Sale of the building to KAWACC has been completed. The GFA is in the final stages before signing.</p> <p><b>Project J – Community, Health &amp; Wellbeing Centre</b></p> <p>The three principal partners (Bradford District and Craven Health and Care Partnership (BDCHCP), Airedale NHS Foundation Trust and Bradford Council) have progressed discussions over recent months on the Keighley Health and Wellbeing Centre (KHWBC).</p> <p>The partners met in August and agreed that the KHWBC development remains a key priority, with partners committed to collaborating to find a suitable route to deliver the project.</p> <p>Airedale NHS Foundation Trust has confirmed that KHWBC is a priority as part of the overall new build hospital project plans for Airedale, with having more local community-based services being an important element of the operational model for the new Airedale hospital.</p> <p>Bradford District and Craven Health and Care Partnership has confirmed that the provision of a KHWBC is a key priority that would enable community based services, including primary care services, mental health services and voluntary sector services to be provided in a truly integrated way, improving access to services for the local population and helping to address the significant health inequalities that exist in Keighley.</p> <p>The partners have been able to identify meaningful capital funding opportunities to be explored for the KHWBC. Over the coming months, the partners intend to revisit the scope of the proposed KHWBC to agree measurable outcomes for the scheme and test the deliverability of a project within the</p>	Noted		

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	<p>available capital funding envelope. This exercise will also consider parameters for operating and delivery model options. A workshop is scheduled for October for the key stakeholders, after which more details including indicative timescales hope to be shared with the board.</p> <p>All partners are aware of the funding time constraints, for Towns Fund the grant should be spend before March 2028. Noted that new guidance from MHCLG has extended period for grant expenditure and seen merging of Towns Fund and LUF into new Local Regeneration Fund.</p> <p>Noted in due course the need to communicate with the public, on timescales, scope, and community consultation with NHS. This will be informed by progress made with partners over coming months.</p> <p>Health partner organisation representatives to be invited to join the December Board Meeting.</p> <p><b>Project F – Community Grants Scheme</b></p> <p><b>Keighley Cougars</b></p> <p>Council Officers remain in contact with Keighley Cougars, and the funds remain earmarked for the project. The last communication was received on the 1<sup>st</sup> September and is now with the Council to respond. Officers are working through and will respond once this has been completed. Note that the board is keen to ensure the project is given every chance to succeed.</p> <p><b>Haworth Village Hall</b></p> <p>Bradford Council's estates team met with Trustees in August. The charity running the hall are seeking new trustees, with a meeting to be held on the 24<sup>th</sup> September. Haworth Village Hall (The Charity) has made it clear that in order to continue they need the Community's backing.</p> <p>The building is in community use, and it is a priority for the building to remain in community use.</p>	<p>NHS representative to be requested to join</p> <p>Noted</p> <p>Noted</p>	<p>JH/ JC</p>	<p>Next Board</p>

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	FH to provide details of support organisations to JH to share with the charity trustees.	Contact details of support organisations to be shared with charity trustees	FH/ JH	September 2025
6	<p><b>Plan for Neighbourhoods (PFN)</b></p> <p>Thrive Economics joined the meeting to walk board through progress on Regeneration Plan. Plan is 60—70% complete and draft (shared prior to meeting) will remain open for board members comments for another week.</p> <p>Vision – Discussion on whether the vision was too generic to be unique to Keighley. Suggestions to include the balance of urban and rural, include more about nature, more on heritage (Brontes, moorlands, gateway to the Dales), and keywords such as manufacturing, literature, making, creating, entrepreneurs, young people, education, skills.</p> <p>Keighley College carried out a survey of their students, responses of which will be made available to Thrive Economics to review.</p> <p>Challenges – noted the crime figures included are a few years old, focus of local police has been on reducing the crime against women/ girls/ serious crime. Information should be included on local intervention measures. A discussion can be held with the community partnership.</p> <p>JB to share recent local crime figures and interventions measures with Thrive economics for inclusion.</p> <p>Opportunities</p> <ul style="list-style-type: none"> <li>• Connectivity, linking green spaces on the edges of the town.</li> <li>• Lack of a focal point for leisure in the town.</li> <li>• Sports clubs, finding space and funding. Sports as part of our culture and early intervention for youths. Need to look at the existing assets.</li> </ul>	<p>Keighley College student survey results to be shared with Thrive Economics</p> <p>2024/25 Crime figures and local interventions to be shared with Thrive Economics</p>	<p>KO</p> <p>JB</p>	<p>September 2025</p> <p>September 2025</p>

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	<p>Jobs Growth – needs to look at the quality of jobs as well as additional jobs. Link back to skills, particularly early skills. Issues noted finding entrepreneurial spaces within Keighley, small start-up spaces. Job growth is noted within the cultural/creative sectors in Keighley and is already involving young people in schools and College.</p> <p>Intervention Areas – education &amp; opportunity to be included for sports and youth provision. Housing is not required as part of PFN as has been dealt with in other schemes (Local Plan etc.). Health and Wellbeing to be included. The market is in the development framework for Keighley. The Airedale Shopping Centre is a key asset but noted to be privately owned.</p> <p>Assurance Process. Thrive shared narrative on two routes proposed to be included in Plan on how projects are identified and delivered – commissions and through call for projects.</p> <p>Full draft of the regeneration plan to be shared in mid-October.</p>	Regeneration Plan draft to be shared with the board in mid-October	RP	October 2025
7	<p><b>AOB</b></p> <p>None noted.</p>			
8	<p><b>Date and time of next meeting</b></p> <p>Next Board Meeting: 5<sup>th</sup> December 10am Keighley College</p>			