

[Name]
[Contact Address line 1]
[Contact Address line 2]
[Contact Address line 3]
[Contact Address line 4]
[Contact Address line 5]
[Post code]

Telephone : 01274 437792

Website : www.bradford.gov.uk/counciltax

Your ref. : [CTax ref. number]

Date : January 2020

Property address:

[Property Address line 1]
[Property Address line 2]
[Property Address line 3]
[Property Address line 4]
[Property Address line 5]
[Post code]

Dear [Name]

Council Tax payment dates are changing - sign up to Direct Debit now

Paying your bill by Direct Debit saves the Council, and therefore the council taxpayers of Bradford district, money – savings that can then go towards essential services. It also means that you won't forget to make your monthly payment and stops you receiving unnecessary reminders.

From your records we can see that your Council Tax is due to be paid on the 28th of each month through a payment method other than direct debit. We are writing to let you know that from April 2020 you will only be able to pay your Council Tax on the 28th of each month if you use Direct Debit. If you currently pay on 28th of each month and don't switch to direct debit, your new payment date will change to the 15th of each month. This means you will then have to pay your Council Tax by the 15th of each month.

Can I still pay on the 28th after April 2020?

Yes you can continue to pay your Council Tax on the 28th of the month but only by signing up to pay by Direct Debit.

Go to www.bradford.gov.uk/directdebit or scan this QR code with your mobile device.



If you have already paid your Council Tax this year - thank you! However if you want to continue paying your Council Tax on the 28th of the month then you will need to sign up to pay by Direct Debit.

If you want to know more please visit our website at www.bradford.gov.uk/counciltax.

Yours sincerely



R Parker
Council Tax Manager