Room Booking Recharges for CAE   Contact Amanda Wagstaff on 01274 434763

Room	Floor	Capacity (Max)	Contact Details	Cost / hr (of there part of)			
				Non-commercial		Commercial (+vat)	
				In office hours	Out of office hours	In office hours	Out of office hours
City Hall							
Banquet Hall	2nd	120		£96.00	£134.70	£154.00	£204.30
Council Chamber	2nd	100		£81.00	£116.70	£132.00	£177.90
Reception Room 1	2nd	15	City Hall Customer Services Tel: (01274) 434453 for further details NB for more info on weddings packages please contact the above.	£31.00	£56.70	£49.00	£78.30
Reception Room 2	2nd	10		£31.00	£56.70	£49.00	£78.30
Reception Rooms 1 & 2	2nd	25		£58.00	£89.10	£94.00	£132.30
Saville Room	2nd	30		£31.00	£56.70	£55.00	£85.50
Law Court	1st	80-90		£29.00	£54.30	£48.00	£77.10
Committee Room 1	1st	30		£31.00	£56.70	£45.00	£73.50
Committee Room 2	1st	8		£20.00	£43.50	£24.00	£48.30
Committee Room 3	1st	25		£24.00	£48.30	£31.00	£56.70
Committee Room 4	1st	25		£24.00	£48.30	£31.00	£56.70
Committee Room 5	1st	20		£20.00	£43.50	£24.00	£48.30
Packages							
Council Chamber/Banquet Hall/Reception rooms 1 & 2		250		£192.00	£249.90	£318.00	£401.10
Banquet Hall & Reception Rooms 1 & 2		150		£135.00	£181.50	£230.00	£295.50
Margaret McMillan Tower *(interactive accessory packs available from Reception)*							
Interview Room 1	Ground	4	Reception at Margaret McMillan Tower Tel: (01274) 439234 for further details	£20.00	▨	£25.00	▨
The Bronte	Ground	16		£20.00	▨	£25.00	▨
Priestley Conference Room	Ground	16		£20.00	▨	£25.00	▨
Package The Bronte & Priestley Conference Room	Ground	32		£25.00	▨	£35.00	▨
The Braine	Ground	16		£20.00	▨	£25.00	▨
Delius Conference Room	Ground	12		£20.00	▨	£25.00	▨
Package - The Braine and Delius Conference Room	Ground	28		£25.00	▨	£35.00	▨

Room	Floor	Capacity (Max)	Contact Details	Cost / hr (of there part of)			
				Non-commercial		Commercial (+vat)	
				In office hours	Out of office hours	In office hours	Out of office hours
Hockney Conference Room	Ground	150 (min 50)	Reception at Margaret McMillan Tower Tel: (01274) 439234 for further details	£50.00		£65.00	
Meeting Room 102	1st	12		£20.00		£25.00	
Meeting Room 103	1st	10		£20.00		£25.00	
Meeting Room 104	1st	22		£20.00		£25.00	
Meeting Room 105	1st	9		£20.00		£25.00	
Meeting Room 101	1st	20		£20.00		£25.00	
Britannia House –*meeting rooms internal bookings only*							
Sir Henry Mitchell House –*meeting rooms internal bookings only*							
St Peter's House – *contact direct for information (01274) 434503*							
Shipley Town Hall *(authorisation is required)* – *evening meetings bookable. Please ring (01274) 437068 for T&Cs.)*							
Council Chamber	1st	50	Contact Caretaker 07582 102345 or 07582 103393	£31.00	£56.70	£41.33	£69.09
Miller Room	1st	20		£31.00	£56.70	£41.33	£69.09
Meeting Room 1	Ground	10		£31.00	£56.70	£41.33	£69.09
Bingley Town Hall (*evening meetings bookable. Please ring (01274) 437068 for T&Cs.)*							
Council Chamber	Ground	30	Contact Caretaker on 07582 101607	£31.00	£56.70	£41.33	£69.09
Keighley Town Hall (*evening meetings bookable. Please ring (01274) 437068 for T&Cs.)*							
Council Chamber	2nd	30	Contact Caretaker on 07582 101577 07582 101609	£31.00	£56.70	£41.33	£69.09
Bracewell Smith	1st	20		£31.00	£56.70	£41.33	£69.09
Brigg Room	1st	10		£31.00	£56.70	£41.33	£69.09
Ilkley Town Hall (*evening meetings bookable. Please ring (01274) 437068 for T&Cs.)*							
Council Chamber	1st	30	Contact Caretaker on 07582 102345	£31.00	£56.70	£41.33	£69.09

EXTRA CHARGES
– **ATTENDANTS PER HOUR** (after 1600 Mon to Fri) per hour £12.00 – One attendant per 50 persons attending meeting
– **EQUIPMENT CHARGES PER HOUR** (Free for Free Let Bookings)
– **OHP** £5.00   **PA SYSTEM** £12 – Video £4.00 – PowerPoint £8.00 – TV £4.00
WEEKENDS/BANK HOLIDAYS:- Add 20% to Room Hire All prices quoted **DO NOT** include VAT, Weddings - Rates as above.